

Approved – 6/12/19

**MINUTES OF THE BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM  
COMMISSION MEETING  
Wednesday, May 8, 2019**

- I. **Call to Order:** The meeting was called to order by Sue Ovitt, at 6:00 p.m. at Baldy View ROP, 2890 Inland Empire Blvd., Ontario, California.

Present:	Sue Ovitt	Chaffey District
	Joe Schaffer	Chino Valley Unified
	Nancy Treser Osgood	Claremont Unified
	Jack Young	Upland Unified
	Shelley Adams	Superintendent
	Forest DeRenzo	Assistant Superintendent of Educational Services
	Carla Roberts	Director of Business Services
	Dora Edney	Director of Development/Public Relations
	Lisa Porter	Director of Personnel Services
	Michael Moore	Administrative Services Coordinator
	Adder Argueta	Coordinator
	Crystal Whitley	Coordinator

Others		
Present:	Virginia Kelsen	Chaffey District Representative
	Julian Rodriguez	Chino Valley District Representative
	Michael O’Neill	The BridgeWorks Group

Mrs. Ovitt welcomed everyone to the meeting and thanked them for attending.

- II. **Review of Agenda:**

Changes – None  
Deletions – None

- III. **Approval of Agenda:** It was moved by Mrs. Treser Osgood and seconded by Mr. Schaffer to approve the Agenda. The motion carried unanimously.

- IV. **Pledge of Allegiance:** The Pledge of Allegiance was led by Mrs. Treser Osgood.

- V. **Approval of Minutes:** It was moved by Mr. Young and seconded by Mr. Schaffer to approve the April 10, 2019, Commission Meeting Minutes. The motion carried unanimously.

- VI. **Public Participation:** There was no public participation.

VII. **Oral Communications:**

A. **Superintendent's Comments:** Dr. Adams shared the following item:

- The Governor's May budget revision will be out on May 9 and everyone is anxiously awaiting to see how education will be affected.
- AB1303 is in the Assembly Appropriations Committee and hopefully will be approved on May 17 since there has been no opposition to it. Dr. Adams thanked the member districts for their letters of support.
- Attended the 2019 Whealth Trainer Program along with representatives and superintendents from Chaffey JUHSD and Upland USD. ROP health instructor Marie Sliney and her students were recognized.
- We have been informed we will be receiving \$2,056,000 from the K12 Strong Workforce grant and approximately \$3,500,000 from CTEIG. The deadlines dates have changed and now extend each grant by one year.
- A slide show on the progress of the construction project was shown. The Logistics building will be completed on July 2 with classes scheduled to start on August 14. Tilden-Coil is currently working with Silvercreek on the cost of the revised modular buildings.
- Reported on her attendance at the Law Enforcement Occupations field trip to the San Bernardino County Sheriff's Academy on Saturday. She thanked the San Bernardino Sheriff's office for hosting.

B. **Cabinet's Comments:**

Educational Services: Dr. DeRenzo shared the following items:

- Acknowledged that this is Teacher Appreciation week and thanked all the ROP teachers for their hard work and dedication to students.
- The final staff professional development workshop was held on April 27. The event was well received by staff. Teachers were also acknowledged and given an appreciation gift in honor of Teacher Appreciation week.
- Staff is preparing for end of the year teacher checkouts.
- The DRC has completed a one-year project involving mapping of all CTE classes among the participating districts.

Business Services: Mrs. Roberts shared the following item:

- The Auditors were here on April 25-26 and things went well.
- Working on finalizing the 2019-20 budget for presentation to the Commission in June.

Development/Public Relations: Mrs. Edney shared the following items:

- Thanked Chaffey Federal Credit Union for sponsoring the Student Success Ceremony.
- Thanked Schools First Credit Union for their sponsorship of the recently held staff professional development and staff appreciation.

- Thanked iHeart media for donation of prizes and Assemblyman Curt Hagman for his donation to the Baldy View ROP Open House.
- The new Baldy View ROP website is now live. Thanked staff members Sean Pravica, Andi Johnston, Navina Rei, and staff for their work and input on the new site.

Personnel Services: Mrs. Porter shared the following items:

- Currently filling instructor and staff vacancies.
- Preparing for teacher check-outs and the summer Offers of Employment.

- C. **Commission Comments:** Mr. Young reported that he is excited to see what is in the Governor's May budget revision. Congratulated everyone involved in securing the CTEIG and K12 SWF grants. Mr. Young stated the CTC campus is looking really nice and he can't wait to see the completion of all the projects. Congratulated Ms. Edney on the new website and thanked all the teachers for the work that they do every day on behalf of students.

Mr. Schaffer "dittoed" Mr. Young's comments.

Mrs. Treser Osgood shared that Claremont USD's Measure G funds are being used and it is exciting to see. Modular buildings have been added to all the campuses and the pools and gyms are the next items on the list to be renovated.

Mrs. Ovitt stated she is excited about the grants and appreciates all the time and effort staff is putting into this. She shared she hopes the Governor keeps education in the forefront and thanked the teachers for all that they do for students. Mrs. Ovitt reported that last night the ribbon cutting ceremony for Etiwanda High School's new auditorium/classrooms was held. The auditorium can seat 800 people and was possible due to passage of the bond measure. She thanked Dr. Kelsen for all of her hard work on CTE.

VIII. **Written Communications:**

- A. Commission Calendar.
- B. Events Calendar.
- C. Letter from San Bernardino County Superintendent of Schools regarding Positive Certification of 2018-19 Second Interim Financial Report.

IX. **Approval of Consent Calendar:** It was moved by Mrs. Treser Osgood and seconded by Mr. Young to approve the Consent Calendar as presented. The motion carried unanimously.

- A. Approved the warrant register, Batch #0955-1111A for the period of March 27, 2019, through April 24, 2019.
- B. Approved for Adder Argueta to attend the 2019 Council on Occupational Education Annual Meeting in Biloxi, Mississippi on July 10-12, 2019.

- C. Accepted San Bernardino County Pool, 1<sup>st</sup> Quarter Investment Report.
- D. Approved the following certificated personnel actions:

APPROVAL OF EMPLOYMENT:

CERTIFICATED NEW:

Name: Kevin Cornett  
Position: LVN Instructor  
Division: Educational Services  
Effective: April 25, 2019 (Pending completion of pre-employment process)  
Rate: Column 1, Step 5- \$45.02

Name: Elizabeth Lane  
Position: LVN Instructor  
Division: Educational Services  
Effective: April 25, 2019 (Pending completion of pre-employment process)  
Rate: Column 4, Step 5- \$61.90

CERTIFICATED RESIGNATION:

Name: Natalie Gabrielson  
Position: Event Planning Instructor  
Division: Educational Services  
Effective: May 31, 2019

- E. Approved the following classified personnel actions:

APPROVAL OF EMPLOYMENT:

CLASSIFIED NEW:

Name: Ana Tello  
Position: Educational Services Assistant  
Division: Educational Services  
Salary: C8; Step A  
Effective: 04/18/2019

CLASSIFIED RESIGNATION:

Name: Suor Ngin  
Position: Administrative Services Assistant  
Division: Administrative Services  
Effective: 04/25/2019

- X. **Business:**  
A. The preliminary 2019-20 Budget was received as presented.
- XI. **Personnel:**  
A. It was moved by Mr. Young and seconded by Mrs. Treser Osgood to approve rescinding of the layoff notices to employees that was approved at the March 13, 2019 Commission meeting. The motion carried unanimously.
- XII. **Closed Session:** The meeting adjourned into Closed Session at 6:41 p.m. to discuss and take possible action on:  
  
A. Public Employee Reassignment/Discipline/Dismissal/Release – Government Code §54957  
  
B. Public Employee Performance Evaluation – Government Code §54957  
  
Title: Superintendent
- XIII. **Reconvene to Open Session:** Mrs. Ovitt reconvened the meeting at 9:52 p.m. and announced that discussion occurred and no action was taken.
- XIV. **Adjournment:** The meeting adjourned at 9:53 p.m. The next meeting of the Baldy View Regional Occupational Program Commission will be held on Wednesday, June 12, 2019, 6:00 p.m., Baldy View ROP, 2890 Inland Empire Blvd., Ontario, California.