

**Minutes of the Regular Meeting of the Commission  
Wednesday, March 9, 2022**

Baldy View Regional Occupational Program  
1501 S. Bon View Avenue  
Ontario, CA 91761

**Members Present:**

Dave Nemer  
Joe Schaffer  
Jack Young  
Sue Ovitt

**Staff Present:**

Dr. Rose Bomentre - Assistant Superintendent of Educational Services  
David Suarez - Director of Business Services  
Lisa Porter - Director of Personnel Services  
Dora Edney - Director of Business Development & Public Relations  
Helena Zarate-Simolin - Coordinator  
Trina Le - Coordinator  
Sheri Simpson - Administrative Services Coordinator

**Others Present:**

Dr. Julian Rodriguez - Chino Valley USD Representative  
Dr. Andrew Stager - Upland USD Representative

**1. GENERAL FUNCTIONS**

Procedural: A. Call to Order

The meeting was called to order at 5:06 p.m. by President Nemer.

Action: B. Approval of Agenda

Recommend approval of the agenda.

- Motion by Joe Schaffer, second by Sue Ovitt.
- Final Resolution: Motion Carries
- Yea: Dave Nemer, Joe Schaffer, Jack Young, Sue Ovitt

Procedural: C. Pledge of Allegiance

Vice President Schaffer led the Pledge of Allegiance.

Action: D. February 9, 2022, Commission Meeting Minutes

Recommend approval of February 9, 2022, Commission Meeting Minutes.

- Motion by Jack Young, second by Joe Schaffer.
- Final Resolution: Motion Carries

- Yea: Dave Nemer, Joe Schaffer, Jack Young, Sue Ovitt

## **2. COMMUNICATIONS - Public Participation**

Information: A. Public Participation Guidelines

There was no public participation.

## **3. COMMUNICATIONS – Oral**

Information: B. Cabinet's Comments

Educational Services: Dr. Bomentre shared the following items:

- We are already reaping the benefits of the Athletics For Life (AFL) MOU signed in February. Because of the agreement, Rams professional football player, Terrell Burgess, attended the BVR0P Open House, and Lowe's Home Improvement committed a \$10,000 gift card to purchase tools and instructor supplies for Heating, Ventilation, and Air Condition at Chaffey High School (HS), Residential & Commercial Construction at Buena Vista HS, Residential & Commercial Construction at Upland HS, Brick, Block, and Masonry at Ontario HS, and Landscape and Turf Management at Valley View HS.
- Update regarding Residential & Commercial Construction classroom at Don Lugo HS. There is an action plan to prepare the room for the fall classes. Painting is done, surplus equipment will be cleared this week, and flooring is coming. It has been a team effort. The work of the Chino Valley staff and Maintenance & Operations Department is appreciated.
- Introduction to Mental and Behavioral Health courses will begin at Claremont and Chaffey High Schools in the summer. The course is approved as a college prep elective G.
- Collaborating with San Bernardino County Superintendent Schools and Dr. Hollister at Chaffey JUHSD because we will be on the panel spotlight for the 2022 Southern Region Student Wellness Conference. We will talk about the journey of bringing Mental and Behavioral Health to schools.
- BVR0P participated in the Inland Empire School Health Coalition.

Business Services: Mr. Suarez shared the following items:

- Thanked the Commission, Dr. Adams, colleagues, and the DRCs for the extraordinary support and mentorship during his first six months of employment.
- Budget Development is almost complete, and we are working on estimated actuals.
- Three water filling stations have been installed on the CTC campus.

Approved: April 13, 2022

- Will be attending SACs software training for the new web-based system.

Personnel Services: Mrs. Porter shared the following items:

- Continuing in the process of hiring new staff.
- Personnel and Business Services will be attending CASBO.

Business Development & Public Relations: Mrs. Edney shared the following items:

- Thanked Athletes For Life and Core 5 Industrial Partners for their platinum level Open House sponsorships.
- Thanked the Commission, staff, students, partnering school districts, exhibitors, sponsors, Greater Ontario Business Council, local chambers of commerce, presenters, and community for their support and participation in the Open House. A special thanks to Jasmine Harris and Lupe Perez for their efforts in preparation for the event. It was a great event that involved the collaboration of education, business, and community in support of students. Working with CGI Communications on an official Open House video. Looking forward to Open House 2024.
- Video of 2022 Open House event.

Information: C. Commission's Comments

Mr. Schaffer shared the following items:

- Had a pleasant conversation with Dr. Adams and shared how impressed he was with the Open House. The tents made the event feel professional and well put together. Thanked everyone for the hard work that went into it. It is nice to host an event where people can see what ROP is about firsthand. We cannot promote ROP enough.

Mr. Young shared the following items:

- The Open House was great. The event was well attended, and the tents were a great idea. Mrs. Locke, Alternate Commission Member from Upland, and Dr. Stager attended. Mr. Young and Mr. Schafer donated blood.
- Met with Terry Cornick, Assistant Superintendent, Business Services for Upland, regarding ROP instructor prep pay.

Mrs. Ovitt shared the following items:

- Complimented and thanked staff for all they do.
- Chaffey JUHSD is now in its 4<sup>th</sup> quarter. Cannot believe that there are only ten weeks of school left.
- When the mask mandated is lifted, it is essential to be respectful of everyone's choice whether to wear or not wear a mask.
- Chaffey JUHSD Academic Decathlon teams finished in four of the five top spots. Kudos to the student for all their effort and hard work.
- Chaffey High School Boys' Basketball is playing in the state finals in Sacramento. Very proud of their accomplishment.

Mr. Nemer shared the following items:

- Open House was a fantastic event. Congratulated and shared appreciation to Mrs. Edney, her team, and everyone involved in making Open House a success and noted that Rams Defensive Back Terrell Burgess's message about dignity and humility was great.

#### **4. COMMUNICATIONS - Written**

Information: A. Commission Calendar

Information: B. Event Calendar

**5. CONSENT AGENDA:** Routine items recommended by the Administration and listed on the consent calendar are deemed to have been considered in full and are acted on by the Commission in one motion as a single action item. Any item(s) a Commission member requests removed from the consent calendar will be considered later in the meeting.

Action (Consent): A. Consent Agenda Items

Resolution: Approval of Consent Agenda items.

Approval of Consent Agenda items.

- Motion by Jack Young, second by Sue Ovitt.
- Final Resolution: Motion Carriers
- Yea: Dave Nemer, Joe Schaffer, Jack Young, Sue Ovitt

Action (Consent): B. Warrant Register, Batch #0518-0630, for the Period of January 24, 2022, through February 18, 2022

Resolution: Approval of Warrant Register, Batch #0518-0630, for the period of January 24, 2022, through February 18, 2022.

- Motion by Jack Young, second by Sue Ovitt.
- Final Resolution: Motion Carriers
- Yea: Dave Nemer, Joe Schaffer, Jack Young, Sue Ovitt

Action (Consent): C. County of San Bernardino District Financial Services Regular Audit Forms No. 2, No. 2C, and No. 4  
Resolution: Recommend authorization for Dr. Shelley Adams, Superintendent, to approve and sign the County of San Bernardino District Financial Services Regular Audit Forms No. 2, No. 2C, and No. 4.

- Motion by Jack Young, second by Sue Ovitt.
- Final Resolution: Motion Carriers
- Yea: Dave Nemer, Joe Schaffer, Jack Young, Sue Ovitt

Action (Consent): D. 2021/2022 Annual Audit Requirements  
Resolution: Recommend certification of the Notice of Governing Board's Intention to Provide Audit for the Fiscal Year Ending June 30, 2022.

- Motion by Jack Young, second by Sue Ovitt.
- Final Resolution: Motion Carriers
- Yea: Dave Nemer, Joe Schaffer, Jack Young, Sue Ovitt

Action (Consent): E. Fourth (4th) Quarter 2021 Investment Report

- Motion by Jack Young, second by Sue Ovitt.
- Final Resolution: Motion Carriers
- Yea: Dave Nemer, Joe Schaffer, Jack Young, Sue Ovitt

Action (Consent): F. Certificated Personnel Actions

Resolution: Recommend approval/ratification of Certificated Personnel Actions.

- Motion by Jack Young, second by Sue Ovitt.
- Final Resolution: Motion Carriers
- Yea: Dave Nemer, Joe Schaffer, Jack Young, Sue Ovitt

Action (Consent): G. Classified Personnel Actions

Resolution: Recommend approval/ratification of Classified Personnel Actions.

- Motion by Jack Young, second by Sue Ovitt.
- Final Resolution: Motion Carriers
- Yea: Dave Nemer, Joe Schaffer, Jack Young, Sue Ovitt

## **6. PERSONNEL SERVICES**

Action: A. Certificated Layoff Resolution

Recommend approval of Resolution #21/22-02, Reduction of Particular Kinds of Certificated Services, effective July 1, 2022

- Motion by Sue Ovitt, second by Jack Young.
- Final Resolution: Motion Carriers
- Yea: Dave Nemer, Joe Schaffer, Jack Young, Sue Ovitt

Action: B. New Masking Requirements

Approve Baldy View ROP mask mandate from required to strongly recommended.

- Motion by Jack Young, second by Sue Ovitt.
- Final Resolution: Motion Carries as Amended
- Yea: Dave Nemer, Joe Schaffer, Jack Young, Sue Ovitt

Commission members discussed the recommendation and requested that the language be amended to read, "Approve Baldy View ROP to follow California Department of Public Health (CDPH) guidance for the Use of Face Masks."

## **7. BUSINESS SERVICES**

Action: A. 2021/2022 Second Interim Budget Submission and Designation of Reserves

Recommend approval of the 2021/2022 Second Interim Financial Report, including the Standards and Criteria Review, and authorize the President of the Commission to sign a positive certification that the Baldy View ROP will be able to meet its financial obligations for the remainder of the 2021/2022 fiscal year and two subsequent fiscal years; and the restriction of funds from the unappropriated ending balances as indicated above per Education Code 52321.

- Motion by Jack Young, second by Joe Schaffer.
- Final Resolution: Motion Carries
- Yea: Dave Nemer, Joe Schaffer, Jack Young, Sue Ovitt

Action: B. Bid No. 490i-22C.1 & 490i-22C.2, Structured Cabling and Network Electronics Bid as Part of The E-Rate Program

Recommend Dr. Shelley Adams, Superintendent, or her designee to be authorized to award Bid No. 490i-22C.1 to GA Technical & 490i-22C.2 to Gigacom for the removal and installation of our IT infrastructure.

- Motion by Sue Ovitt, second by Joe Schaffer.
- Final Resolution: Motion Carries
- Yea: Dave Nemer, Joe Schaffer, Jack Young, Sue Ovitt

Information: C. Roof Restoration for Buildings, 100, 200, 300, 400, and 500

## **8. EDUCATIONAL SERVICES**

Action: A. Memorandum of Understanding between Baldy View ROP and Southwest Regional Council of Carpenters

Recommend authorization for Dr. Shelley Adams, Superintendent, or her designee, to approve the Memorandum of Understanding between Baldy View ROP and Southwest Regional Council Of Carpenters to

formalize a relationship to provide curriculum and pre-apprenticeship services to the Residential and Commercial Construction and Apartment and Home Repair and Remodeling Classes.

- Motion by Joe Schaffer, second by Jack Young.
- Final Resolution: Motion Carries
- Yea: Dave Nemer, Joe Schaffer, Jack Young, Sue Ovitt

Action: B. Teen Mental Health First Aid ("tMHFA") Agreement  
Recommend approval of the Teen Mental Health First Aid ("Tmhfa") Agreement between The National Council For Behavioral Health Dba "National Council For Mental Wellbeing" and Baldy View Regional Occupational Program.

- Motion by Sue Ovitt, second by Joe Schaffer.
- Final Resolution: Motion Carries
- Yea: Dave Nemer, Joe Schaffer, Jack Young, Sue Ovitt

Action: C. Out-of-District Contract between Baldy View ROP and Out-of-District Client, Student A at Pomona High School, PUSD  
Recommend ratification/approval of the OUT-OF-DISTRICT CONTRACT between Baldy View ROP and Client (Student A at Pomona High School, PUSD) for the period of Spring 2022 (Term 3) semester at BVROP's Career Training Center for one student, and that Shelley Adams, Superintendent, be authorized to sign the OUT-OF-DISTRICT CONTRACT.

- Motion by Jack Young, second by Sue Ovitt.
- Final Resolution: Motion Carries
- Yea: Dave Nemer, Joe Schaffer, Jack Young, Sue Ovitt

Action: D. California State University, San Bernardino (CSUSB) use of the Baldy View ROP Logo  
Recommend authorization of the Baldy View ROP logo to symbolize the partnership between BVROP and CSUSB to be expanded with the Pathway to Logistics at the Leonard Transportation Center (LTC) at California State University San Bernardino (CSUSB).

- Motion by Joe Schaffer, second by Sue Ovitt.
- Final Resolution: Motion Carries
- Yea: Dave Nemer, Joe Schaffer, Jack Young, Sue Ovitt

## **9. ADMINISTRATIVE SERVICES**

## **10. CLOSED SESSION**

There was no public comment on the following Closed Session matters:

Approved: April 13, 2022

Discussion: A. Discussion and Possible Action: Conference with Legal Counsel – Anticipated Litigation pursuant to subdivision(b) of Government Code § 54956.9

Discussion: B. Discussion and Possible Action: Public Employee Reassignment/Discipline/Dismissal/Release – Government Code §54957

The meeting adjourned to Closed Session at 6:26 p.m.

#### **11. RECONVENE TO OPEN SESSION**

The Commission reconvened in Open Session at 6:52 p.m.

Reports: A. Report on Closed Session Items  
No reportable action was taken in Closed Session.

#### **12. ADJOURNMENT**

The meeting adjourned at 6:52 p.m.