

Approved – 4/8/20

**MINUTES OF THE BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM
COMMISSION MEETING**
Tuesday, March 17, 2020

- I. **Call to Order:** The meeting was called to order by Sue Ovitt, President via teleconference at 3:05 p.m. at Baldy View ROP, 2890 Inland Empire Blvd., Ontario, California.

Present:	Sue Ovitt	Chaffey District
	Joe Schaffer	Chino Valley Unified
	Nancy Treser Osgood	Claremont Unified (Alternate)
	Jack Young	Upland Unified
	Shelley Adams	Superintendent
	Michael Moore	Administrative Services Coordinator
Absent:	Rose Bomentre	Assistant Superintendent of Educational Services
	Carla Roberts	Director of Business Services
	Dora Edney	Director of Development/Public Relations
	Lisa Porter	Director of Personnel Services
	Christine Chavez	Coordinator
	Trina Le	Coordinator
	Elizabeth McGraw	Coordinator
	Helena Zarate-Simolin	Coordinator

- II. **Review of Agenda:**

Changes – None.

Deletions – None.

- III. **Approval of Agenda:** It was moved by Mr. Schaffer and seconded by Mrs. Treser Osgood to approve the Agenda. The motion carried unanimously.

- IV. **Pledge of Allegiance:** No Pledge of Allegiance was conducted.

- V. **Public Participation:** There was no public participation.

- VI. **Administration:**

A. Approve Resolution #19/20-06 *Authorization Needed, to Take Any and All Necessary Actions to Prepare and Respond Effectively to the Novel Coronavirus (COVID-19) Resolution by the Baldy View Regional Occupational Program (BVROP) Commission Declaring Emergency Conditions Exist at BVROP Career Training Center (CTC) and BVROP Program Sites.*

After considerable discussion, the Commission agreed to include additional language in the Resolution under item 2 and added an item 4.

Mrs. Ovitt recessed the meeting at 3:41 p.m. to allow the resolution to be edited and resent to the Commission members for review before voting. She stated the meeting would reconvene at 5:30 p.m.

Mrs. Ovitt reconvened the meeting at 5:36 p.m. and stated the items highlighted in yellow below are now included in the Resolution.

- (2) By unanimous vote pursuant to section 20113 of the Public Contract Code and subject to approval by the San Bernardino County Superintendent of Schools, authorizes the execution of contracts without advertising or inviting bids; and, notwithstanding section 20114, authorizes the flexibility of staff, notwithstanding section 20114, to respond to the emergency conditions at the BVROP CTC and offices for up to \$100,000; and

- (4) Authorizes the Superintendent and/or her designee to continue to pay Baldy View ROP employees for their normal work assignments under currently established Commission policies and protocols in alignment with State of California Executive Order N-26-20, which partially states if an LEA closes its schools to address COVID-19, the LEA will continue to receive state funding support.

It was moved by Mr. Schaffer and seconded by Mrs. Treser Osgood to approve Resolution #19/20-06 *Authorization Needed, to Take Any and All Necessary Actions to Prepare and Respond Effectively to the Novel Coronavirus (COVID-19) Resolution by the Baldy View Regional Occupational Program (BVROP) Commission Declaring Emergency Conditions Exist at BVROP Career Training Center (CTC) and BVROP Program Sites*, with changes. The motion carried with the following Roll Call vote:

Nancy Treser Osgood – Aye

Joe Schaffer – Aye

Jack Young – Aye

Sue Ovitt – Aye

- VII. **Adjournment:** The meeting adjourned at 5:38 p.m. The next meeting of the Baldy View Regional Occupational Program Commission will be held on Wednesday, April 8, 2020, 6:00 p.m., Baldy View ROP, 2890 Inland Empire Blvd., Ontario, California.