

Approved – November 10, 2021

**MINUTES OF THE BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM
COMMISSION MEETING
Wednesday, October 13, 2021**

I. **Call to Order:** Dave Nemer, President, called the meeting to order at 5:01 p.m.

Present:	Dave Nemer	Claremont Unified School District
	Joe Schaffer	Chino Valley Unified School District
	Jack Young	Upland Unified School District
	Sue Ovitt	Chaffey Joint Union High School District
	Dr. Shelley Adams	Superintendent
	Dr. Rose Bomentre	Assistant Superintendent of Educational Services
	Carla Roberts	Director of Business Services
	Dora Edney	Director of Business Development & Public Relations
	Lisa Porter	Director of Personnel Services
	Helena Zarate-Simolin	Coordinator
	Trina Le	Coordinator
	David Suarez	Director of Business Services Intern
	Sheri Simpson	Administrative Services Coordinator
Others		
Present:	Dr. Julian Rodriguez	Chino Valley USD Representative
	Eduardo Zaldivar	Chaffey JUHSD Representative
	Dr. Andrew Stager	Upland USD Representative

II. **Review of Agenda:**

Changes – None
Deletions – None

III. **Approval of Agenda:** It was moved by Mr. Young and seconded by Mr. Schaffer to approve the Agenda, as presented. The motion carried with the following Roll Call vote:

Dave Nemer – Aye
Joe Schaffer – Aye
Jack Young – Aye
Sue Ovitt – Aye

IV. **Pledge of Allegiance:** Mr. Dave Nemer led the Pledge of Allegiance.

V. **Approval of Minutes:** It was moved by Mrs. Ovitt and seconded by Mr. Young to approve August 11, 2021, Commission Meeting Minutes, as corrected. The motion carried with the following Roll Call vote:

Dave Nemer – Aye

Joe Schaffer – Aye

Jack Young – Aye

Sue Ovitt – Aye

VI. **Public Participation:** There was no public participation.

VII. **Oral Communications:**

A. **Superintendent's Comments:** Dr. Adams shared the following items:

- Round 4 K12 SWP RFA is due October 15, 2021, at 5:00 p.m. Appreciates the hard work and dedication from District Partners.
- Thanked Mr. Schaffer for the opportunity to meet with the Ontario Carpenters Union and tour their facilities. Looking forward to potential partnerships.
- Request for Application (RFA) for the CAI-Pre-Apprenticeship and Apprenticeship Grant is now available. The applications deadline is 5:00 p.m. on Friday, December 17, 2021.

B. **Cabinet's Comments:**

Educational Services: Dr. Bomentre shared the following items:

- October is National Bullying Prevention Month. Interns are facilitating bully prevention and anti-harassment presentations in classrooms. Interns will also present lessons throughout the fall such as grieve, loss, financial literacy skills, and goal setting.
- Instructors and Staff Professional Development Day is October 16. More Good Days: Brain-Based Strategies to Boost Staff and Student Success facilitated by Thriving YOUiversity – Joelle Hood.
- STEMpalooza, a free one-day virtual event for 4th – 8th graders, is coming soon.

Business Services: Mrs. Roberts shared the following item:

- David Suarez, Business Services Director Intern's, is learning the process of First Interim reporting.

Development/Public Relations: Mrs. Edney shared the following items:

- Video of the Blood Drive that took place on Saturday, October 9 at CTC from 8:00 a.m. – 2:00 p.m. The event was a success.
- Reviewed the Baldy View ROP Community Open House & Career Fair flyer. The event will take place on February 26, 2022. BVROP will be celebrating 50 years of service.
- Video on Architectural Drafting class.

Personnel Services: Mrs. Porter shared the following items:

- Personnel Services is prepared for the October 15th deadline for mandates

regarding vaccination and testing requirements.

- Working diligently to fill instructor vacancies.
- Participating in California 2021 Virtual Substitute Teacher Fair - October 21st Recruitment Event.

C. **Commission Comments:**

Mr. Nemer shared the following items:

- Toured several schools in the last month. There are mixed opinions regarding whether students have suffered more socially or academically during the last 18 months. Current second graders had one semester of in-person learning in kindergarten. Students in ninth grade had only one semester of middle school. Students are facing challenges overcoming the loss of classroom instruction and social interaction.

Mr. Schaffer shared the following items:

- Thanked Dr. Adams and Dr. Bomentre for meeting with him and the Carpenters Union. He is hopeful of establishing a Pre-Apprentice program.
- Congratulated Mr. Young and Upland High School Marching Band for their success at Ayala Music in Motion Tournament. They took first place in Class 4A.

Mr. Young shared the following items:

- Welcomed everyone to the new facility.
- Appreciates the partnership between Dr. Adams and Dr. Carmen Day and their efforts to strengthen the relationships between Upland High School and ROP. Acknowledged Dr. Bomentre and Dr. Stager for their actions as well.
- Congratulated the success of the blood drive.
- Recognized the Week of School Administrators.

Mrs. Ovitt shared the following items:

- Chaffey JUHSD kicked off their second quarter this week.
- October 19th is Fall Graduation for mid-term graduates. She is looking forward to celebrating the students' accomplishments.
- Appreciates the new facility and meeting in person.
- Thanked Dr. Adams for the informative Commission Updates.
- Congratulated Dr. Stager for completing his Doctor of Education degree.

VIII. **Written Communications:**

- A. Commission Calendar.
- B. Events Calendar.
- C. Professional Development Flyer

- IX. **Approval of Consent Calendar:** It was moved by Mr. Young and seconded by Mrs. Ovitt to approve the Consent Calendar, as presented. The motion carried with the following Roll Call vote:

Dave Nemer – Aye
Joe Schaffer – Aye
Jack Young – Aye
Sue Ovitt – Aye

- A. Approved the warrant register, Batch #0112-0249, for the period of August 24, 2021, through September 27, 2021.
B. Approved/ratified the following certificated personnel actions:

CERTIFICATED EMPLOYMENT:

Name: Sean Dare
Position: Substitute Instructor
Division: Educational Services
Salary: Column 1, Step 1
Effective: September 2, 2021

Name: Sean Dare
Position: Residential & Commercial Construction Instructor
Division: Educational Services
Salary: Column 1, Step 3
Effective: October 4, 2021

Name: Lorraine Marquez
Position: Substitute Instructor
Division: Educational Services
Salary: Column 1, Step 1
Effective: October 14, 2021

Name: Loida Padilla
Position: Substitute Instructor (VN)
Division: Educational Services
Salary: Column 1, Step 1(VN)
Effective: October 4, 2021

Name: Ryan Yarbrough
Position: Substitute Instructor
Division: Educational Services
Salary: Column 1, Step 1
Effective: September 1, 2021

CERTIFICATED STIPENDS:

Name: Carol Gallegos
Position: CTE Mentor
Division: Educational Services
Effective: October 1, 2021- June 30, 2022
Salary: \$100.00 /month (up to 5 mentees)

Name: Rose Bomentre
Position: Intern Supervisor
Division: Educational Services
Effective: August 1, 2021- September 30, 2021
Salary: \$100.00 /month (up to 5 interns)

Name: Helena Zarate-Simolin
Position: Intern Supervisor
Division: Educational Services
Effective: August 1, 2021- June 30, 2022
Salary: \$100.00 /month (up to 5 interns)

Name: Teresa Ramos
Position: Intern Supervisor
Division: Educational Services
Effective: August 1, 2021- June 30, 2022
Salary: \$100.00 /month (up to 5 interns)

CERTIFICATED RESIGNATION/TERMINATION:

Name: Fortress Ndlovu
Position: Cyber Security Instructor
Division: Educational Services
Effective: September 9, 2021

Name: Joseph Lilavois
Position: Residential & Commercial Construction Instructor
Division: Educational Services
Effective: October 2, 2021

C. Approved/ratified the following classified personnel actions:

CLASSIFIED EMPLOYMENT:

Name: George Lee
Position: Account Clerk
Division: Business Services

Salary: C8; Step A
Effective: September 27, 2021

CLASSIFIED RESIGNATION/TERMINATION:

Name: Michele Illingworth
Position: Administrative Assistant
Division: Educational Services
Effective: September 15, 2021

Name: Angelica Chondropoulos
Position: Personnel Services Assistant
Division: Personnel Services
Effective: October 16, 2021

- D. Authorized Dr. Shelley Adams, Superintendent, and/or her designee to accept donated items per Board Policy 3290.

X. **Administration:**

- A. It was moved by Mrs. Ovitt and seconded by Mr. Schaffer to authorize Dr. Shelley Adams, Superintendent, to enter a contract between Baldy View ROP and Diligent Corporation for BoardDocs Pro software services effective October 14, 2021. The motion carried with the following Roll Call vote:

Dave Nemer – Aye
Joe Schaffer – Aye
Jack Young – Aye
Sue Ovitt – Aye

- B. Received for information revised Administrative Regulation 4151.6 entitled *Student Youth Organization Advisory Stipend*.

XI. **Closed Session:** The meeting adjourned into Closed Session at 5:39 p.m. to discuss and take possible action on:

- A. Public Employee Reassignment/Discipline/Dismissal/Release – Government Code §54957
- B. Conference with Legal Counsel – Anticipated Litigation pursuant to subdivision(b) of Government Code § 54956.9 – 1 case
- C. Public Employee Performance Evaluation – Government Code §54957
Title: Superintendent

XII. **Reconvene to Open Session:** Mr. Nemer reconvened the meeting in Open Session at

7:06 p.m. All Commission members were present. Mr. Nemer reported that no action was taken.

- XIII. **Adjournment:** The meeting adjourned at 7:07 p.m. The next meeting of the Baldy View Regional Occupational Program Commission is Wednesday, November 10, 2021, at 5:00 p.m. at Baldy View ROP CTC, 1501 S. Bon View Avenue, Ontario.