



**Baldy View ROP Foundation bvropfoundation@gmail.com
909-947-3400 x1004. If you have already submitted your
application to bvropfoundation@bvrop.org before 11/12/20
it will still be processed.**

Foundation Student Scholarship Application – Deadline is February 12, 2021

NAME _____
Last First

HIGH SCHOOL _____ HOME PHONE _____

ROP CLASS _____
Class Name Teacher's Name

CURRENTLY ENROLLED _____ IF NO, DATE COMPLETED _____
Yes/No Date

CURRENT GRADE LEVEL 12th _____ ADULT _____

Disclosure of Career Technical Education Information

Permission is hereby granted to share information regarding my Career Technical Education, including courses completed and areas of competency, with employers, ROP teachers and the ROP office. I hereby declare the information given is true and complete to the best of my knowledge.

Signature of Student

Date

I certify that this student has achieved at least a 2.0 grade point average.

Signature of High School Counselor

In light of COVID-19 counselor may certify via email to student.

BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM FOUNDATION

Student Scholarship Application Process

For students to be eligible for the Baldy View ROP Foundation Student Scholarship, the following guidelines must apply:

- Applicant must be a current or former Baldy View ROP student.
- Applicant must be a high school senior or adult.
- Applicant must have a goal to continue their education within one year at a U.S. accredited institution of higher learning, e.g. community college, university, trade school.
- Applicant must have achieved at least a 2.0 high school grade point average (GPA). In light of COVID-19 please have your counselor confirm by sending an email to you and please send email as attachment.
- Applicant must submit a typed essay of no more than 300 words explaining how this scholarship would assist with his/her career and educational goals. (Acceptable fonts: Times, Helvetica, Arial, in 10-12 point font)
- Applicants must submit a one page typed résumé, following the résumé guide.
- All instructions must be followed.
- Applicants will be rated on each component. Points possible are as follows: application- 4 points, resume- 24 points, essay- 72 points.

NOTE: These scholarships may range up to \$1,000 per selected student.

BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM FOUNDATION

Student Scholarship Candidate Instructions

APPLICATION

- All candidates are **required** to complete the application in its entirety.

RÉSUMÉ

- Each candidate is required to submit a résumé that conforms to the student résumé guide (attached).
 - Must be typed
 - No more than one page in length □
Appropriate format

ESSAY

- Each candidate is required to submit a **double-spaced, typed essay** (using 10-12 point Times, Helvetica, or Arial style font) telling the selection committee how this scholarship will assist with career and educational goals. Essays should not be more than **300 words**, and address the following:
 - Briefly introduce yourself.
 - Explain why you took an ROP course and what experiences it afforded you.
 - Discuss the extracurricular activity and/or volunteer activities that you are involved with.
 - Describe your career and educational goals.
 - Explain your financial need and how this scholarship will assist you.

The Résumé and Application will be screened by a committee comprised of representatives from business education.

For additional information, please email bvropfoundation@gmail.com or call 909-947-3400 x1004.

Applications can be submitted in person or mailed to the Career Training Center or the Administrative office in Ontario.

BVROP Career Training Center
1501 S. Bon View Ave.
Ontario, CA 91761

STUDENT RÉSUMÉ GUIDE

As a part of the Foundation Scholarship process you are required to demonstrate your ability to correctly complete a résumé.

Your résumé is limited to one page, and must be typed and have a professional appearance. Evaluation and scoring will be based on: The overall balance and appearance of your résumé, aligned margins, use of 10-12 point font in Times, Helvetica, or Arial (18 point font is acceptable in the heading of the résumé), the presentation of your information, grammar, spelling, punctuation, and how well you address each of the six categories listed below. Acronyms are acceptable word forms and are the only form of abbreviations that can be used. Use only the categories listed below. Do not submit any additional information or use modified categories.

Choose a résumé that fits your job history and target position. The chronological résumé is organized by job titles with the most recent position listed first. The functional résumé is arranged into sections that highlight areas of skill and accomplishment. The hybrid résumé is a combination of both.

Prepare a one-page résumé only. Résumés submitted with additional information or categories will not be considered.

Personal Information: Include your name, complete mailing address including zip code, and at least one method of contacting you. If the contact method is other than a home phone, it should be labeled as such.

Career Objective: A career objective is a statement that relates to your targeted position. It is an opportunity to demonstrate that you know specifically what you want to do. In an objective, be specific, and target a position. Use two or three lines maximum.

Education/Training: Include current school and any specialized ROP or career course training you are taking or have completed. Include levels of proficiency obtained, if applicable.

Experience: Include all paid, unpaid, volunteer, community service, internship experience and/or other experience you may have that relates to work experience.

Extracurricular Activities: Include sports, clubs, organizations that you belong to, as well as any community involvement such as tutoring, humanitarian programs, etc.

Special Recognition: Includes being nominated for the ROP Distinguished Student Award, achievements in perfect attendance, Student of the Month awards, academic recognition, or special recognition you have received. List only those items earned during high school or the last two years—which ever one is

longer. If multiple awards of the same type have been earned, the subsequent awards can be identified by numbers, years, and/or explanations in parenthesis [i.e. (2) or (2008, 2009) or (3 semesters)].