

COURSE OUTLINE**Course:** 72256 CAREERS IN ADMINISTRATION OF JUSTICE**Total Course Hours:** 90.00**CBEDS Title:** POLICE SCIENCE**CBEDS #:** 5847**Job Title(s):**

Police Officer, Detective, Probation Officer, Correctional Officer, Parole Officer, Crime Scene Technician, Private Investigat

Prerequisites:

16 years old or a junior in high school

Course Description:

This course introduces students to the various career areas and activities associated with the Administration of Justice system. Students will receive instruction on different agencies including law enforcement, corrections, probation, parole, federal agencies, as well as state and county agencies. Topics covered include System of American Justice, Constitutional Law, Street Gangs and Organized Crime, Traffic Investigation, Preparation for the Academy, and Physical Training. Integrated throughout the course are Academic and CTE standards, which include safety, communication, technology, ethics, career planning and other employability skills.

Hours	
Class	OJT

Occupational Competencies**1-7 on the Course Outline are generic to all BVROP courses and include the BVROP Student Outcomes**

3.00	1	<u>ORIENTATION</u>	<ul style="list-style-type: none"> A Identifies and discusses course objectives and competencies. B Discusses ROP Student Outcomes. C Explains class attendance and behavior objectives.
3.00	2	<u>HEALTH, SAFETY AND ENVIRONMENTAL MANAGEMENT</u>	<ul style="list-style-type: none"> A Describes accident procedure. B Demonstrates appropriate safety practices (e.g. bending, lifting, etc.). C Demonstrates knowledge of classroom procedures and drills (e.g. earthquake, fire and emergency).
3.00	3	<u>ETHICS AND LEGAL RESPONSIBILITIES</u>	<ul style="list-style-type: none"> A Defines sexual harassment and discusses tactics for handling harassment situations. B Applies appropriate workplace behavior and standards.
3.00	4	<u>LEADERSHIP AND TEAMWORK</u>	<ul style="list-style-type: none"> A Describes the characteristics and benefits of teamwork and leadership. B Demonstrates ability to make appropriate decisions. C Works well with others and gives/takes constructive criticism.
15.00	5	<u>CAREER PLANNING</u>	<ul style="list-style-type: none"> A Prepares a finished, professional portfolio showing the best work that has been completed during the class. B Locates job opportunities through the use of want-ads and placement agencies. C Visits at least one facility related to area of training and observes jobs performed. D Completes a job application correctly. E Prepares for and critiques a simulated employment interview. F Discusses employee benefits and rights as related to the specific occupational job area including gender equity and equal opportunity. G Identifies acceptable procedures to leave a job. H Applies for a scholarship. I Completes a professional resume. J Demonstrates appropriate personal grooming and dress.

Hours	
Class	OJT

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| 3.00 | | 6 <u>COMMUNICATION</u> |
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- A Uses effective workplace conversation.
 - B Reads and interprets written information and directions.
 - C Practices various forms of written communication appropriate to the occupation.
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| 5.00 | | 7 <u>STUDENT OUTCOMES</u> |
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- A Demonstrates Occupational Specific, Communication and Critical Thinking Skills
 - B Demonstrates Responsible Work Ethics
 - C Demonstrates Career/Employment Literacy
 - D Demonstrates Effective Use of Technology
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| 5.00 | | 8 <u>CAREERS IN ADMINISTRATION OF JUSTICE</u> |
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- A Analyzes role/duties of; law enforcement agencies in the federal, state, county and local levels
 - B Discusses careers and opportunities in the administration of justice
 - C Explains testing procedures for the administration of justice system
 - D Examines federal, state, county and local level agencies
 - E Identifies in-service field training
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| 4.00 | | 9 <u>SYSTEM OF AMERICAN JUSTICE</u> |
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- A Understands crimes and consequences
 - B Explains the difference between probation and parole
 - C Describes the steps from arrest to incarceration
 - D Recognizes penal code laws governing arrests, searches and seizures
 - E Recognizes principles of court decisions regarding arrests, searches and seizures of evidence
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| 3.00 | | 10 <u>CONSTITUTIONAL LAW</u> |
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- A Recognizes the freedoms and rights afforded to individuals under the U.S. Constitution, the Bill of Rights, and later amendments
 - B Recognizes how certain amendments to the U.S. Constitution apply to the actions and conduct of peace officers
 - C Identifies the major goals of the criminal justice system
 - D Recognizes how court decisions become case law
 - E Recognizes the difference between criminal and civil law
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| 3.00 | | 11 <u>COURTROOM TESTIMONY AND DEMEANOR</u> |
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- A Recognizes the importance of how to dress appropriately for court
 - B Recognizes the proper way to prepare for court testimony
 - C Describes the role of all participants in the courtroom
 - D Explains the courtroom procedure
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| 3.00 | | 12 <u>COMMUNITY POLICING</u> |
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- A Explains the philosophy of community policing
 - B Recognizes the importance of problem solving with community
 - C Explains the paramilitary nature of police institutions
 - D Explains the varieties of policing methods
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| 3.00 | | 13 <u>STREET GANGS</u> |
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- A Explains the impact gang violence has on the community
 - B Explains the role of a gang member
 - C Recognizes the racial make-up of gangs
 - D Recognizes the prison gang system
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| 3.00 | | 14 <u>ORGANIZED CRIME</u> |
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- A Explains the history of organized crime
 - B Explains the evolution of the criminal confederations
 - C Explains the purpose of organized crime
 - D Recognizes the effects of organized crime in the 21st century

Hours	
Class	OJT

3.00		15 <u>TRAFFIC LAW ENFORCEMENT AND DEFENSIVE DRIVING</u>
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- A Explains driving privileges
- B Explains the purpose of traffic law enforcement
- C Explains the components of defensive driving
- D Recognizes the rules of the road

3.00		16 <u>TRAFFIC ACCIDENT INVESTIGATION</u>
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- A Explains the role of a traffic accident investigator
- B Recognizes the importance of accident investigation
- C Explains the three basic reasons for accident investigations
- D Explains hit and run procedures

25.00		17 <u>PHYSICAL TRAINING AND OBSTACLE COURSE</u>
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- A Understands the importance of physical training in law enforcement
- B Participates in a structured physical conditioning program
- C Demonstrates the proper way to approach the obstacle course

TOTAL HOURS

Class	OJT	Course
90.00	0.00	90.00