



## **Vocational Nursing Program-September 2012** *(information is subject to change)*

### **What does this program prepare me to do?**

The Vocational Nursing program is designed to provide the student with the basic knowledge, skills and abilities to perform the duties of a Licensed Vocational Nurse in a health care environment. The practice of a vocational nurse is under the direction of a licensed physician, or registered professional nurse.

The program is accredited by the Board of Vocational Nursing and Psychiatric Technicians and WASC (Western Association of Schools and Colleges), with the completion of which meets the minimum requirements necessary for application to take the NCLEX-PN.

The program presents instruction in: anatomy & physiology, nutrition, psychology, normal growth and development, nursing fundamentals, nursing process, communication, patient education, pharmacology, medical-surgical nursing, communicable diseases, gerontological nursing, rehabilitation nursing, pediatric nursing, leadership and supervision.

### **When will the next class begin?**

The next Vocational Nursing Class has a tentative start date of **September 2012**. We accept 28 students into the program.

### **What is the first step I need to take?**

▶ Sign up for a pre-entrance test at the Career Training Center located at 1501 S. Bon View Ave. Ontario, 91761  
**(Sign-ups will begin January or February 2012)**

▶ Test Fee: \$25 We accept Visa, MasterCard, Debit Card & Money Order **(NO CASH) (NO REFUNDS)**

▶ Test dates will be posted on our website [www.baldyviewrop.com](http://www.baldyviewrop.com) (TBA)

**\*\*\*Note: There will be NO re-scheduling of testing dates. If you miss your scheduled date, you will have to sign up again, and pay \$25.\*\*\***

### **What are the prerequisites?**

▶ Applicants must be at least 17 years of age.

▶ Must have a High School Diploma or GED or AA Degree from United States.

▶ Applicants with a High School Diploma earned outside of the United States need to provide legal documentation that their education is equal to a 12<sup>th</sup> grade education in the U.S. or higher.

*Note: It is highly recommended that women who are pregnant complete their pregnancy before entering the class, due to the physical demands of the class.*

### **What is the Recommended Background?**

▶ *Experience as a Certified Nurse Assistant is of benefit to you. It is only recommended and not a requirement at this time.*

### **What is the length of the program?**

▶ 17 months (which may include additional days off due to spring break, winter break, holidays, etc...)

▶ 24-36 hours per week

▶ 2 days theory hours (Normally, Mondays & Thursdays- 0800-1500)

2-3 days clinical hours per week (Tuesdays, Wednesdays, & Fridays from 0645-1515)

**\*\* THIS SCHEDULE IS SUBJECT TO CHANGE AT ANY TIME AND MAY REQUIRE 3-11 P.M.  
AND WEEKEND CLINICAL SHIFTS IF NEEDED. \*\***

**Is there a study guide for the pre-entrance exam?**

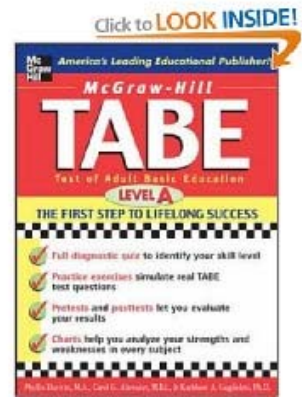
Yes. The study guide is TABE which stands for Test of Adult Basic Education Level A.

You may purchase this book at Barnes & Noble or Amazon.com.

There is also a website where you can download a free study guide. Follow the steps below:

Go to [www.studyguidezone.com](http://www.studyguidezone.com)

Under Vocational Test select TABE test, and there is a free TABE Study Guide.



**What are the Admission Requirements?**

**Step 1** → Sign-up for a testing date.

**Step 2** → Pass the **pre-entrance test**, which includes **Reading Comprehension**, **English grammar** and **Math** (TABE-Test of Adult Basic Education). **Minimum test score requirements is 11<sup>th</sup> grade and higher for all testing sections.**

**Step 3** → If the applicant scores the minimum requirements or higher, a letter with an orientation date and a VN application will be mailed out.

**Step 4** → On the day of the orientation candidates must show proof of high school completion by submitting one of the following:

1. **Official high school transcripts** (Must have an official seal or stamp on transcript along with a graduation date.)
2. GED
3. Transcripts showing an AA Degree from the United States, or a certified and notarized evaluation by an equivalency agency verifying that your education is equal to a 12<sup>th</sup> grade education in the United States.

**Step 5** → Complete **ALL** requirements given at new student orientation and return all paperwork to:

***Elena Ravelo***  
***Baldy View ROP-Career Training Center***  
***1501 S. Bon View Ave.***  
***Ontario, CA 91761***

***Monday through Thursday between hours of 8:00a.m.-3:00p.m. in the Registration Office***

All paperwork will be reviewed by the Director of Vocational Nursing along with the Admissions Committee for completeness, at which point selection of candidates will be made.

**Step 6** → Once you have been **selected** for admission, and have completed the pre-screening process you will then receive a letter stating that the process has been complete and we will then require payment.

**Program Cost: \$3,850.00 Due to State Budget cost is subject to change at any time.**

**Additional Expenses may apply: TBA**

*If you have any further questions, please speak to Elena Ravelo office located at 1501 S. Bon View Ave. Ontario, CA 91761 Monday through Thursday 8:00 a.m.-3:00pm.*