

**MINUTES OF THE BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM
COMMISSION MEETING
Wednesday, September 9, 2009**

- I. **Call to Order:** The meeting was called to order by Joe Lenz, President, at 6:02 p.m. at the Baldy View ROP Board Room, 8265 Aspen Avenue, Rancho Cucamonga, California.

Present:	Sylvia Orozco Mary Caenepeel Joe Lenz	Chino Valley Unified Claremont Unified Upland Unified
	Jose A. Castro Delores Byrne	Superintendent Business Manager
Staff Present:	Candice Brock Hilda Haley Kathy Holguin Michael Moore Eileen Stear Kathy Thompson	Administrative Assistant Accounting Technician Child Care Teacher Administrative Services Manager Program Manager Medical Assistant Teacher
Absent:	Art Bustamonte Ann Bach	Chaffey District Program Manager
Others Present:	Myron Saulpaugh Todd Haag Bonnie Cardinale Guy Roubian	Baldy View ROP Foundation Chaffey District Representative Chino District Representative Upland District Representative

Mr. Lenz welcomed everyone to the meeting and thanked them for attending.

- II. **Pledge of Allegiance:** The Pledge of Allegiance was led by Joe Lenz.
- III. **Approval of Minutes:** It was moved by Mrs. Caenepeel and seconded by Mrs. Orozco to approve the August 12, 2009, Commission Meeting Minutes. The motion carried unanimously.
- IV. **Approval of Minutes:** It was moved by Mrs. Orozco and seconded by Mrs. Caenepeel to approve the August 21, 2009, Special Commission Meeting Minutes. The motion carried unanimously.
- V. **Approval of Agenda:** It was moved by Mrs. Caenepeel and seconded by Mrs. Orozco to approve the Agenda. The motion carried unanimously.
- VI. **Oral Communications:**

- A. **Superintendent's Comments:** Mr. Castro introduced Foundation President Myron Saulpaugh who shared that the Baldy View ROP Foundation was pleased to announce the awarding of Teacher Mini-Grants in the amount of \$2,674. Mr. Saulpaugh reported mini-grants were given to the Air Conditioning/Heating class, \$700; Dental Assistant class, \$500; Emergency Medical Technician class, \$1,474; and a color printer donated to the Careers in Education class. A total of seven requests were received with five grants being awarded.

Mr. Castro introduced Eileen Stear and asked her to report on the Bridgestone/Firestone Award. Mrs. Stear announced that Bridgestone/Firestone generously donated funds for students in career technical programs. An essay contest was held for students in the automotive programs where they were asked to write an essay on how the program has helped them, their future plans, and how an award would help them accomplish their future goals. Mrs. Stear shared that Timothy Dungan from Ontario High School was the recipient of the award and George Root was his teacher.

The superintendent reported on his attendance at various meetings which included: the Fall Teacher Inservice; the Claremont Chamber Construction Advisory; the Baldy View ROP Foundation; Chino Valley USD DRC representative and high school principals; District Representative Council; Claremont USD superintendent; ASR Constructors, Inc; and Nancy Janca's retirement reception.

Mr. Castro announced the CTC Groundbreaking Ceremony would be held on September 28, 2009, at 2:00 p.m.

The superintendent distributed for discussion summaries on the State Fiscal Stabilization Funds and apportionment flexibility. He shared that under the American Recovery and Reinvestment Act (ARRA) \$1,280,374.00 went to the four participating districts that was generated by Baldy View ROP students. He asked the Commission members to support this item and have it placed on their individual district board agenda's requesting approval to pass through the money to the ROP. Mr. Lenz asked that a listing of ROP cuts made by districts be sent to each district.

- B. **Commission Comments:** Mrs. Orozco announced that Charles Dickie was appointed as Bill Klein's replacement to the Chino Valley USD's Board of Education and that he would also be the alternate Commission member to the Baldy View ROP.

Mrs. Caenepeel thanked Myron Saulpaugh and Eileen Stear for sharing the ROP success stories.

Mr. Lenz reported on his attendance at Nancy Janca's retirement reception and confirmed he will attend the Vocational Nursing graduation.

VII. **Written Communications:**

- A. Commission Calendar.
- B. Letter dated August 7, 2009, regarding approval of 2009-10 Budget.

VIII. **Public Participation:** There was no public participation.

IX. **Approval of Consent Calendar:** It was moved by Mrs. Caenepeel and seconded by Mrs. Orozco to approve the Consent Calendar as presented. The motion carried unanimously.

- A. Accepted the Enrollment Summary Report for the period ending August 23, 2009.
- B. Approved the warrant register, Batch #0019-0039.
- C. Approved entering into an Agreement for Services with Chino Valley Unified School District for the services of a Distribution Warehouse teacher for the 2009-10 school year.
- D. Approved the following personnel actions:

RESIGNATION OF
EMPLOYMENT: Name: Yolanda Richardson
 Position: Teacher
 Program: Dental
 Effective: September 30, 2009
 Reason: Resignation

RATIFICATION OF
SEPARATION OF
EMPLOYMENT: Name: Jessica Garcia
 Position: Teacher
 Program: Certified Nursing
 Effective: August 13, 2009
 Reason: Separation of Employment

RATIFICATION OF
EMPLOYMENT: Name: Camille Jauregui
 Position: Teacher on Assignment
 Program: Nursing
 Salary: \$200.00 monthly stipend
 Effective: August 17, 2009 – June 30, 2010

 Name: Chuck Fedak
 Position: Teacher on Assignment
 Program: EMT
 Salary: \$200 monthly stipend
 Effective: August 17, 2009 – June 30, 2010

 Name: Michael Jacobs
 Position: Teacher on Assignment
 Program: Fire Fighter Technology
 Salary: \$100.00 monthly stipend
 Effective: August 18, 2009 – June 30, 2010

X. **Business:**

- A. It was moved by Mrs. Orozco and seconded by Mrs. Caenepeel to adopt a resolution that transfers be made within the 2008-09 budget, and that Jose Castro, Clerk of the Governing Board, be authorized to execute the resolution. The motion carried unanimously.
- B. It was moved by Mrs. Caenepeel and seconded by Mrs. Orozco to authorize Jose Castro, Clerk of the Governing Board, to execute a resolution to restrict funds from the unappropriated ending balance from 2008-09 for the purpose of creating a designated reserve in the categories as presented. The motion carried unanimously.
- C. It was moved by Mrs. Orozco and seconded by Mrs. Caenepeel to authorize Jose Castro, Clerk of the Governing Board, to sign the District Certification of Unaudited Actual Financial Report for 2008-09. The motion carried unanimously.

- XI. **Adjournment:** The meeting adjourned at 6:42 p.m. The next Meeting of the Baldy View Regional Occupational Program Commission will be held on Wednesday, October 14, 2009, 6:00 p.m., Baldy View ROP Board Room, 8265 Aspen Avenue, Suite 100, Rancho Cucamonga, California.