

**BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM
A G E N D A
Regular Meeting of the Commission**

**Baldy View Regional Occupational Program Board Room
8265 Aspen Avenue, Suite 100, Rancho Cucamonga
Wednesday, September 10, 2008**

OPEN SESSION 6:00 P.M.

		<u>Pages</u>
I. GENERAL FUNCTIONS		
A. Call to Order		
B. Pledge of Allegiance		
C. Recommend approval of August 13, 2008, Commission Meeting Minutes, as shown in ENCLOSURE I-C . Moved _____ Second _____ Aye _____ Nay _____	ACTION	1-4
D. Recommend approval of the Agenda Moved _____ Second _____ Aye _____ Nay _____	ACTION	
E. Communications		
1. Oral		
a. Employee Recognition	INFORMATION	
b. Superintendent's Comments	INFORMATION	
c. Commission Comments	INFORMATION	
2. Written		
a. Commission Calendar, ENCLOSURE I-E-2(a) .	INFORMATION	5
b. Letter dated August 12, 2008, regarding approval of 2008-09 Budget, ENCLOSURE I-E-2(b) .	INFORMATION	7-10
c. Approved Minutes of the District Representatives Council Meeting, May 22, 2008, as shown in ENCLOSURE I-E-2(c) .	INFORMATION	11-12
3. Public Participation		
<p>This section on the agenda is reserved for public participation on matters of concern. It is requested that a card giving your name and other information be completed and presented to the Secretary or to the President of the Commission prior to the start of the meeting. When addressing the ROP Commission during Public Participation, comments are to be limited to a maximum of 3 minutes for each speaker. Thank you.</p>		

II. CONSENT AGENDA ITEMS* APPROVAL

Routine items recommended by the Administration and listed on the consent calendar (*) are deemed to have been considered in full, and are acted on by the Governing Board in one motion as a single action item. Any item(s) a Board member requests removed from the consent calendar will be considered at a later time in the meeting.

Moved_____Second_____Aye____Nay_____

ACTION

- | | | | | |
|---|----|---|---------|-------|
| * | A. | Accept the Enrollment Summary Report for the period ending August 24, 2008, as shown in ENCLOSURE II-A. | CONSENT | 13-15 |
| * | B. | Recommend approval of County Form No. 2, Board Delegation – Authorized Agent Status and County Form No. 2C, Electronic Signature Key Thereof to add Kimberly McGinnis, as shown in ENCLOSURE II-B. | CONSENT | 17-18 |
| * | C. | Recommend approval of the Virtual Enterprise course outline as presented in ENCLOSURE II-C. | CONSENT | 19-23 |
| * | D. | Recommend approval of the Allied Health course outline as presented in ENCLOSURE II-D. | CONSENT | 25-32 |
| * | E. | Recommend approval of Personnel Actions, as shown in ENCLOSURE II-E. | CONSENT | 33 |

III. ADMINISTRATION

- | | | | |
|----|--|-------------|----|
| A. | Board Policy P-4262 Classified Personnel Vacation, for first reading as shown in ENCLOSURE III-A. | INFORMATION | 35 |
| B. | Board Policy P-4362 Management Personnel Vacation, for first reading as shown in ENCLOSURE III-B. | INFORMATION | 37 |

IV. BUSINESS

- | | | | |
|----|--|--------|-------|
| A. | Recommend approval of warrant register, Batch #0035A-0057, as shown in ENCLOSURE IV-A.
Moved_____Second_____Aye____Nay_____ | ACTION | 39-50 |
| B. | Recommend approval of the Contract for District Services as presented, and authorization for Jose Castro, Superintendent, to sign contracts with the four participating districts for district services, effective July 1, 2008, through June 30, 2009, as shown in ENCLOSURE IV-B.
Moved_____Second_____Aye____Nay_____ | ACTION | 51-87 |

- | | | | |
|----|--|--------|---------|
| C. | Recommend adoption of a resolution that transfers be made within the 2007-08 budget, and that Jose Castro, Clerk of the Governing Board, be authorized to execute the resolution, as shown in ENCLOSURE IV-C.
Moved _____ Second _____ Aye ___ Nay ___ | ACTION | 89-113 |
| D. | Recommend authorization for Jose Castro, Clerk of the Governing Board, to execute a resolution to restrict funds from the unappropriated ending balance from 2007-08 for the purpose of creating a designated reserve in the categories as presented, as shown in ENCLOSURE IV-D.
Moved _____ Second _____ Aye ___ Nay ___ | ACTION | 115-131 |
| E. | Recommend that Jose Castro, Clerk of the Governing Board, be authorized to sign the District Certification of Unaudited Actual Financial Report for 2007-08, as shown in ENCLOSURE IV-E.
Moved _____ Second _____ Aye ___ Nay ___ | ACTION | 133-162 |
| F. | Recommend approval of the Resolution to Amend the Southern California Schools Risk Management (SCSRM) Agreement, as shown in ENCLOSURE IV-F.
Moved _____ Second _____ Aye ___ Nay ___ | ACTION | 163-165 |
| G. | Recommend adoption of a resolution that a transfer be made within the 2008-09 budget, and that Jose Castro, Clerk of the Governing Board, be authorized to execute the resolution, as shown in ENCLOSURE IV-G.
Moved _____ Second _____ Aye ___ Nay ___ | ACTION | 167-170 |

V. **PERSONNEL**

- | | | |
|----|--|--------|
| A. | Recommend ratification/approval of an amendment to the Superintendent's contract, that allows the carry over of six vacation days from one year to the next, to be used by December 31 of each year, effective July 1, 2008.
Moved _____ Second _____ Aye ___ Nay ___ | ACTION |
|----|--|--------|

VI. **ADJOURNMENT**

Individuals who need auxiliary aids for effective participation are invited to make their requests and preferences known to the Superintendent's office at (909) 980-6490 ext. 230, five days prior to the meeting.

Supporting documents to the posted agenda are available for preview at the ROP office and upon request. Please contact the Superintendent's office at (909) 980-6490 ext. 230.