

Approved – 7/8/09

**MINUTES OF THE BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM
COMMISSION MEETING**
Wednesday, June 3, 2009

- I. **Call to Order:** The meeting was called to order by Art Bustamonte, Vice President, at 6:06 p.m. at the Baldy View ROP Board Room, 8265 Aspen Avenue, Rancho Cucamonga, California.

Present:	Art Bustamonte Sylvia Orozco Mary Caenepeel	Chaffey District Chino Valley Unified Claremont Unified
	Jose A. Castro Delores Byrne	Superintendent Business Manager
Absent:	Joe Lenz Kimberly McGinnis	Upland Unified Director of Instructional Services
Staff Present:	Ann Bach Michael Moore Eileen Stear	Program Manager Administrative Services Manager Program Manager
Others Present:	Todd Haag Bonnie Cardinale Guy Roubian	Chaffey District Representative Chino Valley District Representative Upland District Representative

Mr. Bustamonte welcomed everyone to the meeting and thanked them for attending.

- II. **Pledge of Allegiance:** The Pledge of Allegiance was led by Mr. Bustamonte.
- III. **Approval of Minutes:** It was moved by Mrs. Caenepeel and seconded by Mrs. Orozco to approve the May 13, 2009, Commission Meeting Minutes. The motion carried unanimously.
- IV. **Approval of Agenda:** It was moved by Mrs. Orozco and seconded by Mrs. Caenepeel to approve the Agenda. The motion carried unanimously.

Mr. Bustamonte requested that the following backup/agenda items be replaced or removed: II-N page 117, III-E pages 189 and 197, and III-F pages 203 and 211, be replaced with new pages and agenda item IV be removed from the agenda. It was moved by Mrs. Caenepeel and seconded by Mrs. Orozco to amend their motion and approve the Agenda with the replacement of pages for agenda items II-N, III-E, III-F, and removal of agenda item IV. The motion carried unanimously.

V. **Oral Communications:**

- A. **Superintendent's Comments:** Mr. Castro reported on his attendance at various meetings which included: the Greening of California Workforce Summit at Citrus College; Strategic Alliance and Workforce Development in Sacramento; Chaffey College Superintendents/Principals meeting; and the Claremont Chamber Construction and Culinary Arts Advisory meetings.

The superintendent reported that the following financial contributions have been made to ROP programs and the Foundation: Subaru has given \$4,500 to the ROP auto program at Ontario High School; Sons of Italy has given \$500.00 to the Foundation; Dr. Lally from the Chino Valley Medical Center has given \$1,000.00 to the Foundation; and Chaffey College has given a \$100 textbook scholarship to an ROP student.

Mr. Castro reported on his and program manager Eileen Stear's attendance at the Fastest Trowel Competition held on May 16. The masonry class from Ontario High School won first place and the Boys Republic masonry class won second place.

The superintendent reported on his attendance at the recent Dental Assistant Graduation and asked Ann Bach, program manager, to report on the recent dental program accomplishment.

Mrs. Bach reported that students competed in the California Dental Associations' Annual Conference and placed third out of twenty-seven entries. The student's research project consisted of the effect of various drinks on teeth over a three week period. As third place winners, a scholarship of \$250, a \$100 cash award, and a one year membership were awarded. Dawn Klein is the instructor.

Mr. Castro distributed a copy of an article on ROP student Adrian Freire that appeared in the Daily Bulletin newspaper. Mr. Freire is an Upland High School student enrolled in Doug Brooks architectural drafting class.

The superintendent introduced teacher Doug Brooks and student Adrian Freire. Mr. Freire won first place in the National Association of Women in Construction Industry Showcase 2009. Mr. Freire also went on to compete in the Regional Competition which includes entries from California, Nevada, and Hawaii and he won second place. The Commission congratulated and presented Certificates to Doug Brooks and Adrian Freire.

Mr. Castro concluded his comments by showing a 3-minute video created by teacher Pat Campbell which highlighted the accomplishments of the ROP Airport Careers class this past year.

- B. **Commission Comments:** Mrs. Caenepeel reported on her attendance at the Dental

Graduation and stated that it was a nice, fun, and exciting event for the students and parents. She reported on her attendance at the recent Workforce Development meeting; announced that the Claremont district has decided to place the matching funding for the La Puerta construction project on hold; and reported that while attending a School Services workshop on the current budget situation a representative spoke very favorably about the need to retain ROPs in the state.

Mrs. Orozco stated that she is looking forward to attending the Law Enforcement Graduation on June 4.

Mr. Bustamonte stated that it is always a pleasure to see the students and their parents being honored for their accomplishments. He thanked the staff for always coming together to achieve the common goal of educating students and preparing them to be successful before they leave high school.

VI. **Written Communications:**

A. Commission Calendar.

VII. **Public Participation:** There was no public participation.

VIII. **Approval of Consent Calendar:** It was moved by Mrs. Orozco and seconded by Mrs. Caenepeel to approve the Consent Calendar as presented. The motion carried unanimously.

- A. Accepted the Enrollment Summary Report for the period ending May 10, 2009.
- B. Approved the warrant register, Batch #0273-0282.
- C. Authorized to pay twenty Career Technicians \$50.00 each for their attendance at the fall and spring Career Technicians Meeting.
- D. Authorized to pay District teachers \$100.00 each for their attendance at the fall and spring Teachers Meeting.
- E. Approved the 2009-10 Conference Plan.
- F. Authorized entering into a lease agreement with Coastline Micro for purchase of 150 licenses at the cost not to exceed \$8,401 for the period of July 1, 2009, through June 30, 2010.
- G. Authorized entering into a contract with Arthur Besiant, an independent contractor, for facilitation of the Direct Support Professional Training Program, at a total cost not to exceed \$20,000.00 for the period of July 1, 2009, through June 30, 2010.
- H. Approved maintenance agreements/contracts for the period of July 1, 2009, through June 30, 2010.
- I. Authorized entering into an Agreement for Services with Claremont Unified School District for the services of a ROP Construction Teacher for the 2009-10 school year.
- J. Approved CSBA membership including the Educational Legal Alliance at the cost of \$1,450.00 for the period of July 1, 2009, through June 30, 2010.

- K. Authorized entering into a contract with Youm-Tzib Software Solutions, Inc. an independent contractor, for computer related services at a total cost not to exceed \$10,000.00 for the period of July 1, 2009, through June 30, 2010.
- L. Approved the contracts with Salon Success Academy in Upland for cosmetology, manicuring, and cosmetician instruction at the rate of \$2.53 per student contact hour for the period of July 1, 2009, through June 30, 2010.
- M. Approved the Security Services Agreement with ALS Protective Services for security at the Birt Martin Education Center and the Career Training Center from July 1, 2009, through June 30, 2010, at a total cost not to exceed \$43,720.00.
- N. Approved the Hiring of Staff for Summer Semester 2009.

IX. **Business:**

- A. It was moved by Mrs. Caenepeel and seconded by Mrs. Orozco to approve the Agreement with Chaffey Joint Union High School District for district operation of Cosmetology, Manicuring, and Cosmetician at Salon Success Academy, Upland, and the District Operated Program contract with the four participating districts as presented and authorization for Jose Castro, Superintendent, to sign the contracts, effective July 1, 2009, through June 30, 2010. The motion carried unanimously.
- B. Mr. Bustamonte opened the Public Hearing to receive input on the Baldy View ROP 2009-10 Budget at 6:47 p.m. Hearing no comments from the public, Mr. Bustamonte closed the Public Hearing to receive input on the Baldy View ROP 2009-10 Budget at 6:48 p.m.
- C. It was moved by Mrs. Caenepeel and seconded by Mrs. Orozco that the budget be adopted for fiscal year 2009-10 and that Jose Castro, Secretary to the Governing Board, be authorized to sign the District Certification of Budget Adoption indicating that the Annual Budget Report was adopted subsequent to public hearing by the JPA Governing Board and was reviewed in accordance with the state adopted criteria and standards. The motion carried unanimously.
- D. It was moved by Mrs. Orozco and seconded by Mrs. Caenepeel to approve the Carl D. Perkins Plan. The motion carried unanimously. .
- E. It was moved by Mrs. Caenepeel and seconded by Mrs. Orozco to approve the Agreement with the County of San Bernardino to provide customized training for Medical Front Office to Workforce Investment Act (WIA) customers within San Bernardino County with changes as stated in item IV. The motion carried unanimously.

- F. It was moved by Mrs. Orozco and seconded by Mrs. Caenepeel to approve the Agreement with the County of San Bernardino to provide customized training for Certified Nursing Assistant to Workforce Investment Act (WIA) customers within San Bernardino County with changes as stated in item IV. The motion carried unanimously.
- X. **Closed Session:** Deleted as stated in item IV above.
- XI. **Adjournment:** The meeting adjourned at 6:55 p.m. The next meeting of the Baldy View Regional Occupational Program Commission will be held on Wednesday, July 8, 2009, 6:00 p.m., Baldy View ROP Board Room, 8265 Aspen Avenue, Suite 100, Rancho Cucamonga, California.