

COURSE OUTLINE**Course:** 40318 CHILD CARE OCCUPATIONS**Total Course Hours:** 540.00**CBEDS Title:** CHILD CARE AND DEVELOPMENT**CBEDS #:** 4400**Job Title(s):**

Child Care Aides, Teaching Assistants, Nursery Aides, Nannies, Pre-school Teacher

Prerequisites:

16 years old or a junior in high school

Course Description:

This class incorporates classroom and work based training to prepare for child care employment. It meets the requirements for employment as a provisional teacher under Title XXII. Students learn discipline techniques, safety, curriculum, and growth and development of the infant, toddler, preschool and school age child. Integrated throughout the course are Academic and CTE standards, which include safety, communication, technology, ethics, career planning and other employability skills.

Hours	
Class	OJT

Occupational Competencies

1-7 on the Course Outline are generic to all BVROP courses and include the BVROP Student Outcomes

3.00		1	<u>ORIENTATION</u>	<ul style="list-style-type: none"> A Identifies and discusses course objectives and competencies. B Discusses ROP Student Outcomes. C Explains class attendance and behavior objectives.
3.00	5.00	2	<u>HEALTH, SAFETY AND ENVIRONMENTAL MANAGEMENT</u>	<ul style="list-style-type: none"> A Describes accident procedure. B Demonstrates appropriate safety practices (e.g. bending, lifting, etc.). C Demonstrates knowledge of classroom procedures and drills (e.g. earthquake, fire and emergency).
5.00	5.00	3	<u>ETHICS AND LEGAL RESPONSIBILITIES</u>	<ul style="list-style-type: none"> A Defines sexual harassment and discusses tactics for handling harassment situations. B Applies appropriate workplace behavior and standards. C Displays an understanding of the community child care needs and available resources including different types of school programs, responsibilities of staff members and importance of licensing regulations. D Describes state, country and local agencies involved with child care facilities. E Explains confidentiality, legal aspects involved in child care.
3.00	10.00	4	<u>LEADERSHIP AND TEAMWORK</u>	<ul style="list-style-type: none"> A Describes the characteristics and benefits of teamwork and leadership. B Demonstrates ability to make appropriate decisions. C Works well with others and gives/takes constructive criticism.

Hours	
Class	OJT

15.00	5.00	5 <u>CAREER PLANNING</u> A Prepares a finished, professional portfolio showing the best work that has been completed during the class. B Locates job opportunities through the use of want-ads and placement agencies. C Visits at least one facility related to area of training and observes jobs performed. D Completes a job application correctly. E Prepares for and critiques a simulated employment interview. F Discusses employee benefits and rights as related to the specific occupational job area including gender equity and equal opportunity. G Identifies acceptable procedures to leave a job. H Applies for a scholarship. I Completes a professional resume. J Demonstrates appropriate personal grooming and dress.
3.00	10.00	6 <u>COMMUNICATION</u> A Uses effective workplace conversation. B Reads and interprets written information and directions. C Practices various forms of written communication appropriate to the occupation.
5.00	5.00	7 <u>STUDENT OUTCOMES</u> A Demonstrates Occupational Specific, Communication and Critical Thinking Skills B Demonstrates Responsible Work Ethics C Demonstrates Career/Employment Literacy D Demonstrates Effective Use of Technology
15.00	10.00	8 <u>HEALTH PRACTICES</u> A Describes of basic first aid and CPR procedures. B Recognizes child abuse and reporting procedures. C Applies nutritional guidelines in the child care setting. D Demonstrates universal precaution procedures for infection control. E Recognizes symptoms of communicable diseases.
5.00	5.00	9 <u>PROFESSIONALISM</u> A Discusses the importance of diversity in the classroom setting and in the community. B Describes professional organizations available.
15.00	8.00	10 <u>CHILD DEVELOPMENT</u> A Compares the ages and stages of development in the areas of physical, social, emotional and intellectual growth. B Performs observations and maintains a log of results.
20.00	10.00	11 <u>CURRICULUM DEVELOPMENT</u> A Analyzes the importance of play in learning. B Prepares a resource file including curriculum, lesson plan and bulletin board.
20.00	15.00	12 <u>CLASSROOM MANAGEMENT</u> A Recognizes the benefits of positive guidance and discipline. B Demonstrates appropriate techniques and methods for problem solving with children. C Plans experiences to increase a child's self-concept and encourage independence. D Describes and designs appropriate room environment.
5.00	65.00	13 <u>INFANTS</u> A Participates in daily routines. B Participates in motor, social, emotional and cognitive development activities.
5.00	65.00	14 <u>TODDLER</u> A Participates in daily routines. B Participates in motor, social, emotional and cognitive development activities.

Hours	
Class	OJT

5.00	65.00
------	-------

15 PRESCHOOL

- A Plans, prepares, teaches and cleans up activities in various cognitive areas.
- B Assists in working with children in academic, physical and personal areas.
- C Assists in preparation of curriculum materials, room environment and food preparation service.
- D Assists in supervision of children indoors and outdoors.
- E Assists and models appropriate behavior management techniques.

5.00	65.00
------	-------

16 SCHOOL AGE

- A Assists in working with children in academic, physical and personal areas.
- B Assists in supervision of children indoors and outdoors.
- C Assists in preparation of curriculum materials and room environment.
- D Plans, prepares, teaches and cleans up activities in various cognitive areas.

5.00	55.00
------	-------

17 SPECIAL NEEDS

- A Assists with implementation of individualized education program objectives.
- B Assists in preparation of curriculum materials and room environment.
- C Assists with clerical duties.

--	--

18 LICENSURE REQUIREMENTS

- A Meets the requirements as a provisional teacher under Title XXII.
- B Does not meet the requirements as a provisional teacher under Title XXII.

Additional Course Information

Articulation: This course articulates with Chaffey College CDE 11, DCE 12, CDE 13 and CDE 14.

TOTAL HOURS

Class	OJT	Course
137.00	403.00	540.00