

**BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM  
A G E N D A  
Regular Meeting of the Commission**

**Baldy View Regional Occupational Program Board Room  
8265 Aspen Avenue, Suite 100, Rancho Cucamonga  
Wednesday, February 11, 2009**

**OPEN SESSION 6:00 P.M.**

		<u>Pages</u>
<b>I. GENERAL FUNCTIONS</b>		
A. Call to Order		
B. Pledge of Allegiance		
C. Recommend approval of January 14, 2009, Commission Meeting Minutes, as shown in <b>ENCLOSURE I-C.</b> Moved _____ Second _____ Aye ____ Nay ____	ACTION	1-4
D. Recommend approval of the Agenda Moved _____ Second _____ Aye ____ Nay ____	ACTION	
E. Communications		
1. Oral		
a. Superintendent's Comments	INFORMATION	
b. Commission Comments	INFORMATION	
2. Written		
a. Commission Calendar, <b>ENCLOSURE I-E-2(a).</b>	INFORMATION	5
b. Letter from San Bernardino County Superintendent of Schools office regarding First Period Interim Report, as shown in <b>ENCLOSURE I-E-2(b).</b>	INFORMATION	7-10
3. Public Participation		
<p>This section on the agenda is reserved for public participation on matters of concern. It is requested that a card giving your name and other information be completed and presented to the Secretary or to the President of the Commission prior to the start of the meeting. When addressing the ROP Commission during Public Participation, comments are to be limited to a maximum of 3 minutes for each speaker. Thank you.</p>		

## II. CONSENT AGENDA ITEMS\* APPROVAL

Routine items recommended by the Administration and listed on the consent calendar (\*) are deemed to have been considered in full, and are acted on by the Governing Board in one motion as a single action item. Any item(s) a Board member requests removed from the consent calendar will be considered at a later time in the meeting.

Moved\_\_\_\_\_Second\_\_\_\_\_Aye\_\_\_\_Nay\_\_\_\_\_

ACTION

- |   |    |  |         |       |
|---|----|--|---------|-------|
| * | A. | Accept the Enrollment Summary Report for the period ending January 18, 2009, as shown in <b>ENCLOSURE II-A.</b>  | CONSENT | 11-13 |
| * | B. | San Bernardino County Pool, 4 <sup>th</sup> Quarter Investment Report, as shown in <b>ENCLOSURE II-B.</b>  | CONSENT | 15-17 |
| * | C. | Recommend approval for students and advisors to attend the State HOSA Conference, and state winners and instructor to attend the National HOSA Conference at a cost not to exceed \$5,000.00, as shown in <b>ENCLOSURE II-C.</b> | CONSENT | 19    |
| * | D. | Recommend approval of Hiring of Certificated Staff for spring 2009, as shown in <b>ENCLOSURE II-D.</b>   | CONSENT | 21-23 |

## III. ADMINISTRATION

A. Recommend approval of revised organizational chart, as shown in **ENCLOSURE III-A.**  
Moved\_\_\_\_\_Second\_\_\_\_\_Aye\_\_\_\_Nay\_\_\_\_\_

ACTION

25

B. Board Bylaw BB-9110 Number of Members and Term of Office, for first reading, as shown in **ENCLOSURE III-B.**

INFORMATION

27

## IV. PERSONNEL

A. Revised job descriptions: Administrative Assistant; Business Manager; Director, Instructional Services; Computer Systems Technician; Student Records Coordinator; Systems Administrator; Utility Worker, for first reading, as shown in **ENCLOSURE IV-A.**

INFORMATION

29-49

## V. BUSINESS

A. Recommend approval of warrant register, Batch #0160-0183A, as shown in **ENCLOSURE V-A.**  
Moved\_\_\_\_\_Second\_\_\_\_\_Aye\_\_\_\_Nay\_\_\_\_\_

ACTION

51-67

B. Quarterly Financial Report for year-to-date period ending December 31, 2008, for information, as shown in **ENCLOSURE V-B.**

INFORMATION

69-76

## **VI. ADJOURNMENT**

Individuals who need auxiliary aids for effective participation are invited to make their requests and preferences known to the Superintendent's office at (909) 980-6490 ext. 230, five days prior to the meeting.

Supporting documents to the posted agenda are available for preview at the ROP office and upon request. Please contact the Superintendent's office at (909) 980-6490 ext. 230.