

**BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM
A G E N D A
Regular and Organizational Meeting of the Commission**

**Baldy View Regional Occupational Program Board Room
8265 Aspen Avenue, Suite 100, Rancho Cucamonga
Wednesday, December 14, 2011**

OPEN SESSION 6:00 P.M.

	<u>Pages</u>
I. GENERAL FUNCTIONS	
A. Call to Order	
B. Pledge of Allegiance	
C. Election of Officers	
President:	
Moved_____Second_____Aye___Nay___	ACTION
Vice President:	
Moved_____Second_____Aye___Nay___	ACTION
D. Selection of Commission Members to Budget Committee	ACTION
Moved_____Second_____Aye___Nay___	
E. Designation of time and dates of Regular Meetings of the Commission, as shown in ENCLOSURE I-E .	ACTION
Moved_____Second_____Aye___Nay___	1
F. Recommend approval of November 9, 2011, Commission Meeting Minutes, as shown in ENCLOSURE I-F .	ACTION
Moved_____Second_____Aye___Nay___	3-8
G. Recommend approval of the Agenda	ACTION
Moved_____Second_____Aye___Nay___	
II. CLOSED SESSION	
Discussion and possible action:	
A. Public Employee Performance Evaluation (Government Code §54957)	
Title: Superintendent	
B. Public Employee Reassignment/Discipline/Dismissal/Release (Government Code §54957)	

C. Conference with Labor Negotiator (Government Code section 54957.6):

Agency Negotiator: Jose Castro, Superintendent

Unrepresented Employee: Human Resources Representative

III. **RECONVENE TO OPEN SESSION**

A. Report on Closed Session Items

IV. **COMMUNICATIONS**

1. Public Participation

This section on the agenda is reserved for public participation on matters of concern. It is requested that a card giving your name and other information be completed and presented to the Secretary or to the President of the Commission prior to the start of the meeting. When addressing the ROP Commission during Public Participation, comments are to be limited to a maximum of 3 minutes for each speaker. Thank you.

2. Oral

- a. Report from Vavrinek, Trine, Day & Company INFORMATION
- b. Superintendent's Comments INFORMATION
- c. Program Manager's Report – Eileen Stear INFORMATION
- d. Commission Comments INFORMATION

3. Written

- a. Commission Calendar, **ENCLOSURE IV-3(a)**. INFORMATION 9

V. **CONSENT AGENDA ITEMS* APPROVAL**

Routine items recommended by the Administration and listed on the consent calendar (*) are deemed to have been considered in full, and are acted on by the Governing Board in one motion as a single action item. Any item(s) a Board member requests removed from the consent calendar will be considered at a later time in the meeting.

Moved _____ Second _____ Aye ____ Nay ____ ACTION

- * A. Accept the Enrollment Summary Report for the period ending November 13, 2011, as shown in **ENCLOSURE V-A**. CONSENT 11-13
- * B. Recommend approval of warrant register, Batch #0091-0117, for the period of October 21, 2011, through December 1, 2011, as shown in **ENCLOSURE V-B**. CONSENT 15-32

- * C. Recommend approval that Jose Castro, Secretary to the Governing Board, be authorized to sign County Form No. 2 (Authorized Agent Status), County Form No. 2C (Secure I.D. Token), as shown in **ENCLOSURE V-C**. CONSENT 33-35
- * D. Recommend authorization to pay the \$35 registration fee for a maximum of 20 district and Baldy View ROP employees to participate in the CAROCP Annual Spring Inservice on March 24, 2012, as shown in **ENCLOSURE V-D**. CONSENT 37
- * E. 3rd Quarter 2011 Investment Report for Information, as shown in **ENCLOSURE V-E**. CONSENT 39-41
- * F. Recommend approval to enter into a twelve month lease with Ontario-Montclair School District for the Family Solutions Collaborative for the period of December 31, 2011, through December 31, 2012, as shown in **ENCLOSURE V-F**. CONSENT 43-44

VI. ADMINISTRATION

- A. Delete all of the current Baldy View ROP board policies and adopt the revised/new Baldy View ROP Board Policies, Series 0000 – 9000, effective December 14, 2011.
Moved_____Second_____Aye____Nay_____ ACTION
- B. Recommend approval of revised board policy series 0000 and 1000, as shown in **ENCLOSURE VI-B**.
Moved_____Second_____Aye____Nay_____ ACTION 45-114
- C. First reading of revised board policies 4000 – 4118, for discussion and possible action, as shown in **ENCLOSURE VI-C**.
Moved_____Second_____Aye____Nay_____ INFORMATION/ ACTION 115-198

VII. BUSINESS

- A. Recommend acceptance of the Auditor’s Report for 2010-11, as shown in **ENCLOSURE VII-A**.
Moved_____Second_____Aye____Nay_____ ACTION
(To be distributed under separate cover)

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| B. | Recommend approval of the Amendment to the Contract for District Services as presented, and authorization for Jose Castro, Superintendent, to sign Amendments to the Contract for District Services with Chaffey Joint Union High School District, Claremont and Upland Unified School Districts and the revised Contract for District Services with the Chino Valley Unified School District effective July 1, 2011, through June 30, 2012, as shown in ENCLOSURE VII-B .
Moved_____Second_____Aye____Nay_____ | ACTION | 199-212 |
| C. | Recommend approval of the Baldy View ROP Budget Calendar, as shown in ENCLOSURE VII-C .
Moved_____Second_____Aye____Nay_____ | ACTION | 213 |
| D. | Recommend that the Commission accept the First Period Interim Financial Report including the Standards and Criteria Review, and authorize the President of the Commission to sign a positive certification that Baldy View ROP will be able to meet its financial obligations for the remainder of the 2011-12 fiscal year and two subsequent fiscal years, as shown in ENCLOSURE VII-D .
Moved_____Second_____Aye____Nay_____ | ACTION | 215-261 |
| E. | Recommend adoption of a resolution that transfers be made within the 2011-12 budget and that Jose Castro, Clerk of the Governing Board, be authorized to execute the resolution, as shown in ENCLOSURE VII-E .
Moved_____Second_____Aye____Nay_____ | ACTION | 263-340 |

VIII. PERSONNEL

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| A. | Recommend approval of job description: Instructional Specialist, as shown in ENCLOSURE VIII-A .
Moved_____Second_____Aye____Nay_____ | ACTION | 341-343 |
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IX. ADJOURNMENT

Individuals who need auxiliary aids for effective participation are invited to make their requests and preferences known to the Superintendent's office at (909) 980-6490 ext. 1230, five days prior to the meeting.

Supporting documents to the posted agenda are available for preview at the ROP office and upon request. Please contact the Superintendent's office at (909) 980-6490 ext. 1230.