

**BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM
A G E N D A
Regular and Organizational Meeting of the Commission**

**Baldy View Regional Occupational Program Board Room
8265 Aspen Avenue, Suite 100, Rancho Cucamonga
Wednesday, December 10, 2008**

OPEN SESSION 6:00 P.M.

	<u>Pages</u>
I. GENERAL FUNCTIONS	
A. Call to Order	
B. Pledge of Allegiance	
C. Election of Officers Vice President: Moved _____ Second _____ Aye ____ Nay ____	ACTION
D. Selection of Commission Members to Budget Committee Moved _____ Second _____ Aye ____ Nay ____	ACTION
E. Designation of time and dates of Regular Meetings of the Commission, as shown in ENCLOSURE I-E . Moved _____ Second _____ Aye ____ Nay ____	ACTION 1
F. Recommend approval of November 12, 2008, Commission Meeting Minutes, as shown in ENCLOSURE I-F . Moved _____ Second _____ Aye ____ Nay ____	ACTION 3-7
G. Recommend approval of the Agenda Moved _____ Second _____ Aye ____ Nay ____	ACTION
H. Communications	
1. Oral	
a. Report from Vavrinek, Trine, Day & Company	INFORMATION
b. Superintendent's Comments	INFORMATION
c. Commission Comments	INFORMATION
2. Written	
a. Commission Calendar, ENCLOSURE I-H-2(a) .	INFORMATION 9

3. Public Participation

This section on the agenda is reserved for public participation on matters of concern. It is requested that a card giving your name and other information be completed and presented to the Secretary or to the President of the Commission prior to the start of the meeting. When addressing the ROP Commission during Public Participation, comments are to be limited to a maximum of 3 minutes for each speaker. Thank you.

II. **CONSENT AGENDA ITEMS* APPROVAL**

Routine items recommended by the Administration and listed on the consent calendar (*) are deemed to have been considered in full, and are acted on by the Governing Board in one motion as a single action item. Any item(s) a Board member requests removed from the consent calendar will be considered at a later time in the meeting.

Moved_____Second_____Aye____Nay_____

ACTION

- | | | | | |
|---|----|--|---------|-------|
| * | A. | Accept the Enrollment Summary Report for the period ending November 16, 2008, as shown in ENCLOSURE II-A. | CONSENT | 11-13 |
| * | B. | 3 rd Quarter 2008 Investment Report for Information, as shown in ENCLOSURE II-B. | CONSENT | 15-16 |
| * | C. | Accept the donation of an ambulance from American Medical Response (AMR) with a letter of appreciation to follow, as shown in ENCLOSURE II-C. | CONSENT | 17 |
| * | D. | Recommend approval of Personnel Actions, as shown in ENCLOSURE II-D. | CONSENT | 19 |

III. **ADMINISTRATION**

- | | | | |
|----|---|-------------|----|
| A. | Report on ADA status, as shown in ENCLOSURE III-A. | INFORMATION | 21 |
|----|---|-------------|----|

IV. **PERSONNEL**

- | | | | |
|----|--|--------|-------|
| A. | Recommend approval of job description: Administrative Services Manager, as shown in ENCLOSURE IV-A.
Moved_____Second_____Aye____Nay_____ | ACTION | 23-26 |
| B. | Recommend approval of reclassification of Michael Moore from Executive Assistant to the Superintendent to Administrative Services Manager, salary M2 SA effective December 11, 2008.
Moved_____Second_____Aye____Nay_____ | ACTION | |

V. BUSINESS

- | | | | |
|----|--|-------------|---------|
| A. | Recommend acceptance of the Auditor's Report for 2007-08, HANDOUT .
Moved _____ Second _____ Aye ___ Nay ___ | ACTION | |
| B. | Recommend approval of warrant register, Batch #0118-0150, as shown in ENCLOSURE V-B .
Moved _____ Second _____ Aye ___ Nay ___ | ACTION | 27-45 |
| C. | Review of High School Enrollment and Certificate Count for 2007-08, as shown in ENCLOSURE V-C . | INFORMATION | 47-61 |
| D. | Recommend approval of the Baldy View ROP Budget Calendar, as shown in ENCLOSURE V-D .
Moved _____ Second _____ Aye ___ Nay ___ | ACTION | 63 |
| E. | Recommend that the Commission accept the First Period Interim Financial Report including the Standards and Criteria Review, and authorize the President of the Commission to sign a positive certification that Baldy View ROP will be able to meet its financial obligations for the remainder of the 2008-09 fiscal year and two subsequent fiscal years, as shown in ENCLOSURE V-E .
Moved _____ Second _____ Aye ___ Nay ___ | ACTION | 65-105 |
| F. | Recommend adoption of a resolution that transfers be made within the 2008-09 budget and that Jose Castro, Clerk of the Governing Board, be authorized to execute the resolution, as shown in ENCLOSURE V-F .
Moved _____ Second _____ Aye ___ Nay ___ | ACTION | 107-150 |

VI. CLOSED SESSION

Discussion and possible action:

- A. Student Discipline Matter (Education Code 35146):
Student Expulsion Case #08/09-5

VII. RECONVENE TO OPEN SESSION

- A. Report on Closed Session Items

VIII. ADJOURNMENT

Individuals who need auxiliary aids for effective participation are invited to make their requests and preferences known to the Superintendent's office at (909) 980-6490 ext. 230, five days prior to the meeting.

Supporting documents to the posted agenda are available for preview at the ROP office and upon request. Please contact the Superintendent's office at (909) 980-6490 ext. 230.