

**MINUTES OF THE BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM
COMMISSION MEETING**
Wednesday, October 14, 2009

- I. **Call to Order:** The meeting was called to order by Joe Lenz, President, at 6:01 p.m. at the Baldy View ROP Board Room, 8265 Aspen Avenue, Rancho Cucamonga, California.

Present:	Art Bustamonte	Chaffey District
	Sylvia Orozco	Chino Valley Unified
	Mary Caenepeel	Claremont Unified
	Joe Lenz	Upland Unified
	Jose A. Castro	Superintendent
	Delores Byrne	Business Manager
	Clarke Stephens	Director of Instructional Services
Staff Present:	Ann Bach	Program Manager
	Candice Brock	Administrative Assistant
	Doug Brooks	Architectural Drafting Teacher
	Tammy Carney	Careers in Education Teacher
	Hilda Haley	Accounting Technician
	Kathy Holguin	Child Care Teacher
	Michael Moore	Administrative Services Manager
	Eileen Stear	Program Manager
	Kathy Thompson	Medical Assistant Teacher
Others		
Present:	Todd Haag	Chaffey District Representative
	Bonnie Cardinale	Chino District Representative
	Guy Roubian	Upland District Representative

Mr. Lenz welcomed everyone to the meeting and thanked them for attending.

- II. **Pledge of Allegiance:** The Pledge of Allegiance was led by Art Bustamonte.
- III. **Approval of Minutes:** It was moved by Mrs. Caenepeel and seconded by Mr. Bustamonte to approve the September 9, 2009, Commission Meeting Minutes. The motion carried unanimously.
- IV. **Approval of Agenda:** It was moved by Mr. Bustamonte and seconded by Mrs. Orozco to approve the Agenda with the revised contract in item III-C. The motion carried unanimously.

V. **Oral Communications:**

- A. **Student Recognition – Architectural Drafting:** The Superintendent introduced Eileen Stear, Program Manager, and asked her to share the recent news concerning the ROP architecture student's recent honors. Mrs. Stear introduced Doug Brooks, architectural drafting teacher, who reported that three students in the Architectural Drafting class at Upland High School were Los Angeles County Fair winners. Student winners were: Michael Tabor, 1st Place, Best of Class, Best of Show, Mechanical Drawing with Prototype, Bolt Assembly; William Stickney, 1st place, Mechanical Drawing with Prototype, Aircraft Cockpit Control Panel; and Nathan Burgett, 1st Place, Architectural Manual Drawings, 1st Place Architectural Model with Plans.
- B. **Superintendent's Comments:** Mr. Castro introduced Ann Bach, program manager, and asked her to share the recent HOSA news. Mrs. Bach announced that dental assistant student Laura Foley-Colvin was elected as one of five regional officers for the state HOSA association.

The superintendent introduced and welcomed Clarke Stephens, Director of Instruction, to Baldy View ROP.

Mr. Castro reported on his attendance at various meetings which included: the Career Technicians Inservice; the Plumbing Heating Cooling Contractors awards dinner where three of six students honored were Baldy View ROP students; the Claremont Chamber Construction and Culinary Arts Advisory; the Baldy View ROP Foundation; the architects and ASR Constructors, Inc; Career Institute; San Bernardino County Board of Education; construction pathway committee tour; and Chaffey JUHSD and Upland USD board meetings.

The superintendent reported the CTC Groundbreaking Ceremony was a success and attendees include Assemblymember Norma Torres, Superintendent Gary Thomas, district representatives, and staff.

Mr. Castro reported on the Vocational Nursing graduation and thanked the staff for their efforts in making it a successful event.

The superintendent distributed articles that appeared in the Inland Valley Daily Bulletin on the VN Graduation and the groundbreaking ceremony and also distributed a flyer on "Plane Pull" fundraising event to be held at Ontario Airport on November 14, 2009, where 10% of the proceeds will be given to the Baldy View Foundation.

- C. **Commission Comments:** Mr. Bustamonte welcomed Mr. Stephens to Baldy View ROP and stated that he has heard many positive comments about him; reported on his attendance at the CTC groundbreaking ceremony adding that it is a great accomplishment for the ROP; and thanked the superintendent for attending district board meetings.

Mrs. Orozco welcomed Mr. Stephens to Baldy View ROP; stated that groundbreaking ceremony was awesome and looks forward to the superintendent attending Chino Valley USD's board meeting.

Mrs. Caenepeel stated the groundbreaking was fun, the floral display and cake made by the ROP students were excellent and well done; welcomed Mr. Stephens to Baldy View ROP and shared that she has heard strong, positive comments from Dr. Nichols about him, and is looking forward to the superintendent attending Claremont USD's board meeting.

Mr. Lenz thanked staff for the excellent groundbreaking ceremony; welcomed Mr. Stephens to Baldy View ROP; reported on his attendance at the excellent VN Graduation; and shared information on the upcoming Upland Community Partnership for Youth Development 11th Annual Spaghetti Dinner on December 17 at 5:00 p.m.

VI. **Written Communications:**

- A. Commission Calendar.
- B. Minutes of the District Representatives Council Meeting, July 23, 2009, and August 27, 2009, were received as presented.

VII. **Public Participation:** There was no public participation.

VIII. **Approval of Consent Calendar:** It was moved by Mrs. Orozco and seconded by Mrs. Caenepeel to approve the Consent Calendar as presented. The motion carried unanimously.

- A. Accepted the Enrollment Summary Report for the period ending September 20, 2009.
- B. Approved the warrant register, Batch #0040-0104.
- C. Approved that Jose Castro, Secretary to the Governing Board, be authorized to sign County Form No. 2, (Authorized Agent Status), County Form No. 2C, (Electronic Signature Key), and County Form No. 4, (Termination Thereof).
- D. Approved the following personnel actions:

EMPLOYMENT:	Name:	Christine Chavez
	Position:	Teacher
	Program:	Dental
	Salary:	Step 5 Column 1
	Effective:	Pending credential paperwork and DOJ clearance

Reason: Replacement Position
Name: Daniel Bustamante
Position: Teacher
Program: EMT
Salary: Step 5 Column 1
Effective: Pending credential processing
Reason: Replacement Position

RATIFICATION OF
EMPLOYMENT:

Name: E. Clarke Stephens
Position: Director of Instructional Services
Program: Instruction
Salary: M6 SD
Effective: September 30, 2009
Reason: Employment

IX. **Business:**

- A. It was moved by Mr. Bustamonte and seconded by Mrs. Orozco to approve the ADA Rebenching Process. The motion carried unanimously.
- B. It was moved by Mrs. Caenepeel and seconded by Mrs. Orozco to approve the Contract for District Services as presented, and authorize Jose Castro, Superintendent, to sign contracts with the four participating districts for district services, effective July 1, 2009, through June 30, 2010. The motion carried unanimously.
- C. It was moved by Mrs. Orozco and seconded by Mr. Bustamonte to ratify and approve the Agreement with River City Testing, for the Bon View School (CTC) Modifications, in the amount of one hundred fifty-two thousand eight hundred forty-seven dollars (\$152,847), and authorize Jose Castro, Superintendent, to sign the agreement. The motion carried unanimously.

X. **Closed Session:** The meeting adjourned into Closed Session at 6:50 p.m. to discuss and take possible action on:

A. Public Employee Performance Evaluation (Government Code section 54957). Title: Superintendent

B. Conference with Labor Negotiator (Government Code section 54957.6):

Agency Negotiator: Jose Castro, Superintendent

Unrepresented Employee: (classified, confidential, certificated, management, and

superintendent)

- XI. **Reconvene to Open Session:** Mr. Lenz reconvened the meeting at 9:15 p.m. and announced that no action was taken

- XII. **Adjournment:** The meeting adjourned at 9:17 p.m. The next Meeting of the Baldy View Regional Occupational Program Commission will be held on Wednesday, November 4, 2009, 6:00 p.m., Baldy View ROP Board Room, 8265 Aspen Avenue, Suite 100, Rancho Cucamonga, California.