

Approved – 2/10/10

**MINUTES OF THE BALDY VIEW REGIONAL OCCUPATIONAL PROGRAM  
COMMISSION MEETING  
Wednesday, January 13, 2010**

- I. **Call to Order:** The meeting was called to order by Joe Lenz, President, at 6:00 p.m. at the Baldy View ROP Board Room, 8265 Aspen Avenue, Rancho Cucamonga, California.

Present:	Art Bustamonte Sylvia Orozco Mary Caenepeel Joe Lenz	Chaffey District Chino Valley Unified Claremont Unified Upland Unified
	Jose A. Castro Delores Byrne Clarke Stephens	Superintendent Business Manager Director of Instructional Services
Staff Present:	Ann Bach Candice Brock Hilda Haley Kathy Holguin Brienne McKnight Michael Moore Kennie Ott Steve Perez Eileen Stear Kathy Thompson	Program Manager Administrative Assistant Accounting Technician Child Care Teacher Senior Accounting Clerk Administrative Services Manager Masonry Teacher Masonry Teacher Program Manager Medical Assistant Teacher
Others Present:	Todd Haag Bonnie Cardinale Guy Roubian	Chaffey District Representative Chino Valley District Representative Upland District Representative
	Lindsay Barto Randy Bogs Tim Patton Myra Rivas Canan Tasci Ron Thompson Amy Vasquez-Webb	Angelus Block Masonry Industry Training Association ORCO Block Vavrinek, Trine, Day & Company The Daily Bulletin Substitute Teacher Masonry Industry Training Association

Mr. Lenz welcomed everyone to the meeting and thanked them for attending.

- II. **Pledge of Allegiance:** The Pledge of Allegiance was led by Sylvia Orozco.

III. **Approval of Minutes:** It was moved by Mrs. Caenepeel and seconded by Mrs. Orozco to approve the December 9, 2009, Commission Meeting Minutes. The motion carried unanimously.

IV. **Approval of Agenda:** It was moved by Mrs. Orozco and seconded by Mr. Bustamonte to approve the Agenda. The motion carried unanimously.

V. **Oral Communications:**

A. **Report from Vavrinek, Trine, Day & Company:** Ms. Byrne introduced Myra Rivas of Vavrinek, Trine, Day & Co. who presented an overview of the summary report of her firm's 2008-09 audit report of Baldy View ROP. Ms. Rivas explained the summary and reported that they issued an unqualified/clean audit opinion and the audit found that the financial statements and ADA reports were presented fairly and that the program is in compliance. Ms. Rivas complimented Ms. Byrne and staff for their cooperation and effort during the audit and for their excellent work. Mr. Lenz thanked Ms. Rivas for attending the meeting and for her presentation.

A. **Superintendent's Comments:** The superintendent reported on his attendance at various meetings which included: the four participating school district board meetings; a monthly meeting with the Economic Development Director for the City of Ontario; bi-monthly meetings with ASR Constructors on the CTC construction project; the Chaffey College opening event for their Chino Campus; the ROP holiday staff luncheon; the Baldy View ROP Foundation Plane Pull event; the District Representative Council meeting; Emergency Medical Technician Graduation; Law Enforcement Academy Open House; Mt. SAC's President Dinner; and the recent SANDABS meeting.

Mr. Castro reported on a collaborative effort he is working on with the Pomona Fairplex to create an event for landscape design classes that would be similar to the Fastest Trowel Competition. The competitions will occur twice a year with one of those times coinciding with the Fair so the students work could be on display during the Fair.

The Superintendent distributed various articles which highlighted the ongoing state budget crises; the legislative analyst's office opinion on the proposed budget; and how three neighboring ROPs are dealing with the budget cuts.

Mr. Castro introduced Clarke Stephens, Director of Instructional Services, and asked him to make the introductions of the masonry guests.

Mr. Stephens introduced masonry teachers Kennie Ott and Steve Perez who shared that without the support of the individuals and companies being recognized tonight, they would not be able to offer the caliber of hands-on instruction they are currently giving their students. Messrs. Ott and Perez introduced Lindsay Barto of Angelus Block, Tim Patton of ORCO Block, Randy Bogs, President, Masonry Industry

Training Association (MITA), and Amy Vasquez-Webb, Executive Director, MITA. These individuals and their companies have been instrumental in the success of the Baldy View ROP masonry programs and their students by always providing their input and resources whenever asked. The Commission recognized and presented plaques of appreciation to Angelus Block, ORCO Block, and Masonry Industry Training Association and thanked them for their continued support and donations to the programs.

- C. **Commission Comments:** Mr. Bustamonte thanked everyone for their attendance at the meeting and expressed that he hoped the holidays were pleasant for everyone.

Mrs. Caenepeel wished all a happy new year and thanked Messrs. Castro and Stephens for attending Claremont's board meeting.

Mrs. Orozco wished all a happy new year and thanked Messrs. Castro and Stephens for attending Chino's board meeting. She also thanked Ms. Byrne and her staff for their work in ensuring the ROP received an excellent audit report.

Mr. Lenz wished a happy new year to all. He stated that he will be at the Law Enforcement Graduation on January 14<sup>th</sup> and encouraged the Commission members to attend.

VI. **Written Communications:**

- A. Commission Calendar.

VII. **Public Participation:** There was no public participation.

VIII. **Approval of Consent Calendar:** It was moved by Mrs. Caenepeel and seconded by Mrs. Orozco to approve the Consent Calendar as presented. The motion carried unanimously.

- A. Accepted the Enrollment Summary Report for the period ending December 31, 2009.  
B. Approved the warrant register, Batch #0128-0136.  
C. Ratified/approved the lease agreement with Home Place Group, L.L.C. for the Baldy View ROP Birt Martin facility for the period of December 15, 2009, through July 31, 2010.  
D. Authorized to pay the \$35.00 registration fee for a maximum of 20 district and Baldy View ROP employees to participate in the CAROCP Annual Spring Inservice on March 6, 2010.

- E. Approved the following personnel actions:

RATIFICATION OF  
EMPLOYMENT:

Name: Juley Mc Gee  
Position: Teacher  
Program: Certified Nursing Assistant  
Salary: S4 C1  
Effective: Pending DOJ clearance and necessary  
credential documentation  
Reason: Replacement Position

EMPLOYMENT:

Name: Denis Charbonneau  
Position: Office Assistant  
Program: Administration  
Salary: C7 Step A  
Effective: Pending DOJ clearance  
Reason: Replacement Position

- F. Approved Hiring of Certificated Staff for spring 2010.

IX. **Business:**

- A. Reviewed the High School Enrollment and Certificate Count for 2008-09.
- B. Received the Participation of District 11<sup>th</sup> and 12<sup>th</sup> Graders Report for Distribution to school district superintendents.
- C. Reviewed the Student Satisfaction Survey Results for 2008-09.
- D. It was moved by Mrs. Caenepeel and seconded by Mr. Bustamonte to accept the Auditor's Report for 2008-09. Mr. Castro commended Ms. Byrne and her staff for the excellent work they do and for the clean audit report. The motion carried unanimously.

- X. **Closed Session:** The meeting adjourned into Closed Session at 6:56 p.m. to discuss and take possible action on Public Employee Performance Evaluation (Government Code section 54957): Title: Superintendent.

- XI. **Reconvene to Open Session:** Mr. Lenz reconvened the meeting at 7:16 p.m. and announced that discussion took place and no action was taken.

- XII. **Adjournment:** The meeting was adjourned at 7:17 p.m. The next meeting of the Baldy View Regional Occupational Program Commission will be held on Wednesday, February 10, 2010, 6:00 p.m., Baldy View ROP Board Room, 8265 Aspen Avenue, Suite 100, Rancho Cucamonga, California.